

Minutes of the Building Committee  
GHS Music Instructional Space and Auditorium Project

Date: December 4, 2012

Location: Staff Development Room, Havemeyer building

Attendees: Committee Voting Members – Bob Brady, Leslie Cooper, Adriana Ospina, Joe Ross, Leslie Tarkington, Sandy Waters, Jackie Welsh.

Ex-Officio – Bob Kavee, Leslie Moriarty.

Other – Jeff Spector, Ben Branyan, Ron Matten from BOE; Lisa Beth Savitz, Genny Krob

Joe Ross, Chairman, called the meeting to order at 7:30 am.

Meeting schedule for 2013 will be the first and third Tuesday of the month, beginning with January 15. Sandy will forward the schedule to the Town Clerk for posting.

Proposed minutes for the early November meeting require redistribution for approval at the next MISA Building Committee meeting.

MOTION: Jackie Welsh moved, Bob Brady seconded, the payment of the November 13 Perkins and Will invoice for the alternative design for the mechanical systems in the amount of for \$33,500.

VOTE: 6-0

MOTION APPROVED

**EPA Update:** Joe gave an update on revisions required to original plan given the discovery of contaminated soil. Drainage system design and the tree plan have to be changed. There are two options to renovating the drainage system. Which to choose requires EPA approval and further discussions with the Inland Wetlands Commission. DPW also needs to be involved in resolving these issues. EPA letter will be sent to Ron Matten on December 7, and there is a limited time period for the town's response. BOE staff will contact BSF as soon as possible after the EPA letter is received.

**Bidding Strategy:** It is more time efficient and cost effective to have alternates bid at the same time as bids are solicited for the total project. There was a request that the committee receive a list of alternates and list of other potential options at the next meeting. There was discussion about when BSF needs to see the alternates. Approvals from the BET and RTM follow BSF approval and should happen in March and April to make the summer construction schedule. BET meets on March 18. Closing date for RTM call is March 15 for the April RTM meeting. There was also a request that, at the next meeting, Turner give the Committee a schedule of bidding process layered on top of the required town approvals

**Building Permit Updates:** Jackie said the building permit process is going smoothly.

The next regular meeting is scheduled for Tuesday, December 18, 2012 at 7:30 a.m. in the Staff Development Room at the Havemeyer Building.

MOTION: Bob moved, Adriana seconded, adjournment of meeting at 8:25 am.

Respectfully submitted,

Sandy Waters  
Clerk

Joe Ross  
Chairman