

Minutes of the Building Committee
GHS Music Instructional Space and Auditorium Project

Date: January 3, 2012

Location: Staff Development Room, Havemeyer building

Attendees: Committee Voting Members – Bob Brady, Leslie Cooper, Bill Kelly, Joe Ross, Sandy Waters, Jackie Welsh, Adriana Ospina. Not attending – Aris Crist.

Ex-Officio – Bob Kavee, Roger Lulow, Leslie Moriarty

Other – Federico DelPriore from Perkins & Will, Ty Tregellas from Turner, Jeff Spector, Susan Chipouras, Ben Branyan, and John Frangione from BOE

Joe Ross, Chairman, called the meeting to order at 7:30 am.

This is the last meeting for Bill Kelly, BET representative, and for Leslie Moriarty, now ex officio as BOE Chairman. It was the first meeting for Adriana Ospina, BOE representative.

MOTION: Bill Kelly moved, Bob Brady seconded, approval of Sandy Waters as Clerk, replacing Leslie Moriarty (now BOE Chairman).

VOTE: 6-0

MOTION APPROVED

MOTION: Bill Kelly moved, Bob Brady seconded, approval of Turner invoice #29 for \$25,000.

VOTE: 6-0

MOTION APPROVED

MOTION: Bill Kelly moved, Bob Brady seconded, payment authorization for work completed on invoice dated December 19, 2011 from AKF in the amount of \$2675.

VOTE: 6-0

MOTION APPROVED

MOTION: Bill Kelly moved, Bob Brady seconded, payment authorization for work completed on application 006R from Cherry Hill for Change Orders #11 and #12 and on application 006-1/2RET which reduces retainage from 5% to 2 ½ %.

VOTE: 6-0

MOTION APPROVED

MOTION: Bill Kelly moved, Leslie Cooper seconded, the approval of the December 6 and December 20 meeting minutes.

VOTE: 6-0

MOTION APPROVED

Building Permit Updates: Federico provided updates on building permits.

Project Phasing Update: Jeff Spector raised questions about project phasing.

Construction Management Update. Ty Tregellas provided updates on construction management issues.

Update on FFE: Band shell, purchased through FFE, but requires structural support requiring explication through construction documents. Turner will obtain Wenger shop drawings for the shell for attachment to the construction documents.

Procurement Update: Turner met with Town Attorney Fox to discuss strategy for bidding the project, as follows:

“Each Bid Package will be awarded based on the total value of the contract for all phases of the project. However, each bidder shall submit their bid on the specified bid form which requests that your bid be broken down (consistent with your schedule of values for the Work) as follows: Phase I Submittals/Shop Drawings and Bonds, Phase 1 Construction, and Phase 2 Submittals/Shop Drawings, Bonds and Construction. The total of these three bid breakdowns should equal the total value of your bid. Should the owner feel that a contractor has not appropriately distributed the value of the Work between these three categories, it reserves the right to meet with the bidder to redistribute the values, without changing the total value of the contract.

Due to the way project is being funded by the Town of Greenwich, The Town will issue contracts based on the value of the Phase 1 Submittals and Bonds only, and the Phase 1 Construction and Phase 2 Submittals and Construction will be add alternates to the base contract value. In some cases, the add alternate for Phase 1 Construction may be elected at the time of the award. The balance of the funding for the project will be become available in July 2012, so all the balance of these ‘base bid contract alternates’ will be exercised shortly thereafter.”

New Business: Jeff Spector asked questions about security in the new building. Committee composition and vice chairman positions were discussed.

The next regular meeting is scheduled for Tuesday, January 17, 2012 at 7:30 a.m. in the Staff Development Room at the Havemeyer Building.

MOTION: Bill Kelly, moved, Bob Brady seconded, adjournment of meeting at 8:50 am.

Respectfully submitted,

Sandy Waters
Clerk

Joe Ross
Chairman