

Minutes of the Building Committee  
GHS Music Instructional Space and Auditorium Project

Date: December 1, 2009

Location: Staff Development Room, Havemeyer building

Attendees: Committee Voting Members – Robert Brady, Aris Crist, Bill Kelly, Leslie Moriarty, Joe Ross.

Ex-Officio – Bob Kavee, Sue Wallerstein, David Theis.

Other – Rusty Malik from Perkins + Will, Ty Tregellas from Turner Construction, Chris Winters, Neil Bouknight, Pam Speer

The meeting was called to order at 7:30 a.m. by Joe Ross, Chairman.

MOTION: A motion was made by Bill Kelly and seconded by Bob Brady to approve payment of the legal bill from Fogarty, Cohen, Selby & Nemiroff for \$2,160.00

VOTE: 5 - 0

MOTION CARRIED

MOTION: A motion was made by Bill Kelly and seconded by Bob Brady to approve payment of the architect's bill for \$86,527.72

The discussion indicated that this payment completes the fee for schematic design. The amount reflects a reduction from the originally requested amount to include only 25% of Phase I demolition and abatement and FFE planning work (from 75%), increase Phase II Pre-Construction LEED to 25% (from 5%) and previous fee billings to \$227,950 (rather than \$246,500). A request for payment for design development work of \$67,500 will be considered separately.

VOTE: 5 - 0

MOTION CARRIED

MOTION: A motion was made by Bill Kelly and seconded by Bob Brady to approve payment for copying costs to Greenwich Blueprint LLC of \$408.00

VOTE: 5 - 0

MOTION CARRIED

MOTION: A motion was made by Bob Brady and seconded by Aris Crist to accept completion of the Schematic Design phase of the project, move to Design Development phase of the project with the initial efforts to include refinement of the exterior design.

The Committee discussed the expectation that all Committee member comments on the preliminary plans have been incorporated. The Committee discussed the slope of the seating on the main floor of the auditorium and approved the design as presented. The Committee discussed the need for additional work on the exterior design. The Committee discussed the inclusion of Add Alternates for modification of the seating configuration in the next phase, if determined to be necessary. The Committee discussed the need to submit this as one project to the State Department of Education to potentially qualify for reimbursement for the classroom phase (possibly up to \$600,000).

VOTE: 5 - 0

MOTION CARRIED

The Committee discussed the project timeline. Land Use approvals require four separate approvals – Wetlands Commission, Planning and Zoning Commission, Architectural Review Board, Zoning Board of Appeals. State Department of Education Building Department (BSF) has a long lead time for review, including the State Traffic Commission, which could be up to 8 months.

Construction Manager’s Report: Turner reconciled plans to the BCR report. Turner was requested to review the time overrun for its impact on the budget.

It was reported that Municipal Improvement status was granted by the Board of Selectman at its November meeting

MOTION: A motion was made by Leslie Moriarty and seconded by Bob Brady to approve the minutes for August 25, 2009, October 6, 2009, October 6, 2009 (second meeting), October 27, 2009 and November 3, 2009.

VOTE: 5 – 0

MOTION CARRIED

The Committee deferred discussion of the Communication Plan to a future meeting. The Committee indicated that outstanding questions from the October 27, 2009 meeting will be continued at a future meeting.

The Committee discussed the meeting schedule for 2010. The Committee will post a regular meeting calendar which shows Building Committee meetings on the first and third Tuesdays of every month from 7:30 a.m. – 8:45 a.m. in the Staff Development Room of Havemeyer building. The second monthly meeting may be cancelled if it is deemed unnecessary.

The Committee agreed to review the Financial Report monthly. The Committee also requested all documents to be discussed at the meeting to be submitted in advance.

MOTION: A motion was made by Bill Kelly and seconded by Leslie Moriarty to approve payment of the architect’s bill for \$67,500, covering 25% of design development work (phase I and phase II).

VOTE: 5 – 0

MOTION CARRIED

The next regular meeting of the GHS MISA Building Committee is Tuesday, January 5, 2010 at 7:30 a.m. in the Havemeyer Building. A motion was made and approved to adjourn the meeting at 9:00 a.m.

Respectfully submitted,

Leslie Moriarty  
Clerk

Joe Ross  
Chairman