

Minutes of the Building Committee  
For the GHS Music Instructional Space and Auditorium Project

Date: September 12, 2008

Location: Havemeyer Building Board Room

Attendees: Committee Voting Members – Aris Crist, Robert Brady, Leslie Cooper, William Kelly, Genny Krob, Steve LoParco, Leslie Moriarty, Frank Napolitano, Joe Ross

Ex-Officio Members – Robert Kavee, Richard Maitland, Sue Wallerstein

The meeting convened at 7:30 a.m. in the Staff Development Room at the Havemeyer Building.

A motion was made by Genny Krob and seconded by Leslie Cooper to approve the minutes for July 18, 2008, August 1, 2008 and August 6, 2008. The Committee was advised of a correction to the draft July 18, 2008 minutes to correct the vote on the motion regarding approval of the RFPs to be 5-0. The minutes as revised were approved 5 – 0 (Cooper, Kelly, Krob, Moriarty, Ross).

A motion was made at 7:32 a.m. by Bill Kelly and seconded by Genny Krob to move into Executive Session for deliberations on the Construction Manager. Motion approved 5 – 0.

A motion was made at 7:56 a.m. by Steve LoParco and seconded by Leslie Cooper to move out of Executive Session. Motion was approved 8-0 (Kelly left prior to this vote).

The Committee tallied the input of each committee member's Architect Evaluation Sheet to determine which firms would move forward to the interview stage. The votes were as follows:

Fletcher Thompson – 6  
Fuller D'Angelo – 0  
JCJ Architects – 6  
Kaestle Boos – 0  
Newman Architects – 5  
Perkins Eastman – 1  
Perkins & Will – 6  
Schoenhardt Architects – 0  
Tai Soo Kim - 3

A motion was made by Bob Brady and seconded by Steve LoParco to interview four architectural firms: Fletcher Thompson, JCJ Architects, Newman Architects and Perkins & Will. The motion was approved 8-0.

The Committee identified the following dates and times for the architect interviews, subject to the availability of all committee members and the architectural firm:

Wednesday, October 1, 2008 at 4 p.m. – 7 p.m.

Friday, October 3, 2008 at 7:30 a.m. – 11 a.m.

The Committee identified topics to be addressed in future meetings:

- Discussion of Ed Specs – identified changes, process for working with BOE on changes
- Town funding strategy – phasing, timing, CIP submission dates
- Discussion of state reimbursement strategy

Joe Ross indicated that he will circulate a draft building Committee Quarterly Report for committee review. This report is an RTM requirement.

A motion was made by Steve LoParco and seconded by Bob Brady to authorize the hiring of a firm(s) to complete a topographical survey and an ‘as built’ survey of the high school for a cost not to exceed \$10,000. The motion was approved 8-0.

A motion was made to establish a negotiations committee of Bill Kelly, Steve LoParco and Joe Ross for the hiring of a construction manager, The motion was approved 8 – 0.

The next meeting of the Committee will be on Wednesday, October 1, 2008 at 4:00 p.m. to conduct Architect interviews.

The meeting adjourned at 8:50 a.m.

Respectfully submitted,

Leslie Moriarty  
Clerk

Joe Ross  
Chairman