

## Minutes of the Building Committee GHS Music Instructional Space and Auditorium Project

Date: December 4, 2018

Location: Staff Development Room, Havemeyer Building

### Attendees:

Committee Voting Members – Bob Brady, Leslie Cooper, Leslie Moriarty, Lauren Rabin (by phone), Joe Ross, Leslie Tarkington, Jackie Welsh

Absent – Sandy Waters

Ex-Officio – John Toner, Craig Amundsen

Others – Dan Watson (BOE), Ralph Mayo (BOE, arrived at 7:55), Tom Bobkowski (BOE, arrived at 8:05)

Joe called the meeting to order at 7:34.

The meeting minutes from the last meeting will be reissued and voted on at the next meeting.

Eugene Watts has one outstanding invoice to process. Leslie M. did a reconciliation of the account. \$16,890 of encumbrances are for completed contracts and the funds should be moved to be in the available balance. This amount plus the existing available balance in Munis of \$18,694 brings the total monies available to \$35,584. The BC voted at the last meeting to return any remaining funds after Millwork One completed their work and the Wenger cabinets were purchased. An estimate for the Wenger cabinets is being developed.

Jackie W. updated the Committee on the status of the work on the front panels in the auditorium. Given the lack of an available contractor to the Building Committee, she proposed that the GPS Facilities department engage a vendor to complete the work with the expense to be covered by the Building Committee. The Committee also discussed the recommendation to have the flooring contractor open up the edge of the stage floor near the catwalk ladder.

The Committee discussed with Dan Watson the status of open warranty work (roof and skylight issues in the galleria) and unfinished construction work. Dan Watson, supported by members of the Building Committee, will continue to work with Turner and the contractors to resolve these issues.

The Committee and Dan Watson discussed the post-occupancy obligations of the BOE which were part of the P&Z approval. The Committee confirmed that the installation of the landscaping was to be handled by DPW as part of the remediation project. It was recommended that GPS work with DPW to address specific areas that need immediate attention.

The building has received its Certificate of Occupancy. The Building Committee indicated it will work with the GPS to identify the steps required to formally turn over the building to the BOE.

MOTION: to adjourn the meeting. Leslie Tarkington moved and Bob Brady seconded.

VOTE: 7-0

MOTION APPROVED

The meeting was adjourned at 8:46.

Respectfully submitted,

Leslie Cooper  
Acting Secretary

Joe Ross  
Chairman