

Minutes of the Building Committee
GHS Music Instructional Space and Auditorium Project

Date: October 29, 2013

Location: Greenwich High School, Construction Trailer

Attendees: Committee Voting Members – Bob Brady, Adriana Ospina, Leslie Tarkington, Jackie Welsh, Aris Crist, Sandy Waters. Joe Ross, by phone for meeting only.

Ex-Officio – Bob Kavee, Leslie Moriarty.

Other – Ty Tregellas and Paul Taormina from Turner, Scott Kirkham from Perkins and Will, John Frangione, Ron Matten from BOE.

A tour of the building site began at 8 am. After the tour, Ron Matten left.

The meeting began at 8:55 am. Joe called in.

FF&E/Audio-Video Update. Jackie gave an update about the Audio Video system, which is part of the FF&E budget. Some equipment decisions may need to be made soon since they impact the concrete plan. She noted that BSF has to review and approve the bid documents for all FF&E before bidding, including the A/V equipment, in order to be eligible for reimbursement.

Scott supplied updated cost estimates for the A/V equipment from the consultant (Theater Consultants Collaborative). The current estimated cost (inclusive of equipment, installation, overhead, and profit) is \$1,030,000, which is higher than the budget due to escalation for project delay. He proposed several bidding strategies to reduce cost, if needed:

1. Deduct Alternate: Purchase 4 wireless microphones instead of the 24 requested. The additional equipment can be rented when needed and purchased over time. Estimated savings \$92,000.
2. Add Alternate: Remove all wired microphones from the base bid and bid separately. Other purchasing strategies may lower the cost. Estimated cost \$29,000.
3. Add Alternate: Separate the Recording Studio equipment from the base bid and bid separately, closer to the time when needed. Estimated cost \$150,000.
4. Add Alternate: Separate the Electronic Music equipment from the base bid and bid separately, closer to the time when needed. Estimated cost \$145,000.

There was a discussion about the total FF&E budget. This budget will be reviewed at the November 5, 2013 meeting. The time frame for finalizing the specs, securing BSF approval, bidding, awarding contract, and ordering materials is approximately 8 months; and the equipment is needed by summer 2014.

Change Orders. Joe would like to review them at the next meeting. Those already approved by the Building Committee need to be signed by the subcontractors and returned to the Building Committee.

Soil Update. Paul gave an update on soil remediation work. The Building Committee indicated they want to review the cost estimates for future work to get an understanding of the total costs.

Architect Report. Scott distributed the resume for Walter Chabla, who will be added to the project for construction meetings, submittals, shop drawings, etc. Scott would continue to be the interface with the Building Committee.

MOTION: Adriana moved, and Leslie T. seconded, the adjournment of the meeting at 10:20 am.

VOTE: 7-0

MOTION PASSED

The next regular meeting is scheduled for Tuesday, November 5 at 7:30 a.m. in the Staff Development Room at the Havemeyer Building.

Respectfully submitted,

Sandy Waters
Clerk

Joe Ross
Chairman