

Minutes of the Building Committee  
GHS Music Instructional Space and Auditorium Project

Date: February 6, 2018

Location: Staff Development Room, Havemeyer Building

Attendees: Committee Voting Members – Bob Brady, Leslie Cooper, Leslie Moriarty, Lauren Rabin, Joe Ross, Leslie Tarkington, Jackie Welsh (on the phone), Sandy Waters.

Ex-Officio – John Toner, Craig Amundson

Other – Lorianne O'Donnell (BOE COO) and Dan Watson (BOE, Director of Facilities).

Joe convened the meeting at 7:30 am.

MOTION: Leslie T. moved, and Bob seconded, approval payment of an invoice from DTC dated November 17, 2017 October services in the amount of \$290.

VOTE 7-0

MOTION APPROVED

MOTION: Leslie T. moved, and Bob seconded, approval payment of an invoice from DTC dated January 30, 2017 for services from November through January 2018 in the amount of \$1160.

VOTE 7-0

MOTION APPROVED

MOTION: Leslie T. moved, and Bob seconded, approval payment of an invoice from DTC dated September 21, 2017 for services August 6 through September 2 in the amount of \$188.

VOTE 7-0

MOTION APPROVED

MOTION: Leslie T. moved, and Bob seconded, approval payment of an invoice from Rocco D'Andrea dated January 23, 2018 for services in the amount of \$1,000.

VOTE 7-0

MOTION APPROVED

MOTION: Leslie T. moved, and Bob seconded, approval payment of an invoice from Grainger dated September 27, 2017 for tools for the set shop in the amount of \$2,086.

VOTE 6-0-1 (Leslie T abstained)

MOTION APPROVED

MOTION: Leslie T. moved, and Bob seconded, approval payment of an invoice from INSALCO dated July 20, 2017 furniture in the amount of \$44,275.

VOTE 6-0-1 (Leslie T abstained)

MOTION APPROVED

MOTION: Leslie T. moved, and Bob seconded, approval payment of an invoice from INSALCO dated February 8, 2017 for Wenger furniture in the amount of \$6,492.

VOTE 7-0

MOTION APPROVED

MOTION: Leslie T. moved, and Bob seconded, approval purchase of a LEEDS silver plaque in an amount not to exceed \$1000.

VOTE 7-0

MOTION APPROVED

Unallocated funds, considering all outstanding payments, come to \$42,740. There are a few potential uses of those funds. First, there is a leak in the galleria. Silktown was put on notice within the warranty period to repair it and should be held accountable to do so. The BOE will take the lead in following up.

Then, the band and orchestra rooms still require music library furniture deferred from the original FFE allowance.

Finally, the Building Committee can return funds to the Town.

MOTION: Leslie T. moved, and Bob seconded, approval of payment to purchase Wenger music library cabinets for the orchestra and band rooms in the amount not to exceed \$38,000, which is inclusive of installation.  
VOTE 6-1 (Leslie T opposed) MOTION APPROVED

There was a sense that some funds should be returned to the Town.

There was a lengthy conversation about final items to obtain the CO and appropriate paperwork and processes to close out the project. After receipt of the CO, the BOE needs to accept the completed project from the Building Committee. The project documents have been turned over to the BOE.

MOTION: Leslie T. moved, and Bob seconded, approval of the minutes of the meeting on July 11, 2017.  
VOTE 7-0 MOTION APPROVED

MOTION: Leslie T. moved, and Bob seconded, adjournment of the meeting at 8:45 am.  
VOTE 7-0 MOTION APPROVED

The next meeting is scheduled for March 6 at 7:30 a.m. in the Staff Development Room at the Havemeyer Building.

Respectfully submitted,

Sandy Waters  
Clerk

Joe Ross  
Chairman