

December 31, 2008

**GHS/ MISA**

Greenwich High School Music Instructional Space & Auditorium Project

Quarterly Progress Report October 1, 2008 through December 31, 2008

A. Activities

The Building Committee met several times during this period. All agendas and meeting minutes were properly posted.

1. Architectural Services

During October, Architect firms were further evaluated in two rounds of interviews, reference checks, and site visits to high schools where the candidates had completed similar projects. The Building Committee voted unanimously at its November 5 meeting to recommend to the Board of Education that the architectural services award be made to Perkins + Will. The committee briefed the Board of Education on its activities and progress at the Board's November 6 meeting. The Board of Education approved the Building Committee's recommendation for the architect award and released the committee to prepare and execute a contract for services. The committee worked closely with the Town Attorney and consulting attorney Edmund Schmidt at Curtis, Brinckerhoff & Barrett to develop and negotiate the contract for these services, which has been issued to Perkins + Will for signature.

2. Construction Management Services

The Building Committee voted unanimously on October 10 to select Turner Construction as Construction Manager. The committee worked closely with Town Attorney and consulting attorney Edmund Schmidt to develop a CM contract using an industry standard AIA format. In-progress versions have been exchanged and negotiations are ongoing.

B. Financial

The awards negotiated for the pre-construction portion of the A&E phase on this project are within the town's approved and appropriated budget of \$2.13 million. No funds were expended or encumbered during this reporting period.

C. Schedule/ Next Steps

The Building Committee's focus is the completion of the planning work necessary to obtain land use approvals, while maintaining the town's flexibility on timing of execution in an uncertain financial climate.