

**Greenwich Board of Education
Minutes of the New Lebanon Building Committee Meeting**

DATE: Wednesday July 15, 2015

LOCATION: Havemeyer Board Room

TIME: 8:00-9:00 a.m.

Committee Members Present:

Stephen Walko - Chair

Bill Drake - Vice Chair (BET) phoned in

Peter Bernstein (BOE)

Dean Goss

Brian Harris

Patricia Baiardi Kantorski – Clerk

Ex-Officio Members Present:

Barbara O’Neil- Chairman (BOE)

Jake Allen (RTM)

Nick Macri (P&Z Commission)

Drew Marzullo (Selectman)

Will Schwartz (DPW)

Tony Turner (RTM)

Others Present:

Ronald Matten (BOE Director of Facilities)

John Frangione (BOE Assistant Director of Facilities)

This meeting was called to order by Mr. Walko at 8:00 a.m.

1. Discussion on RFP for architect

a. Mr. Walko opens the discussion to views regarding a subcommittee which will serve as an administrative body charged with shepherding thoughts and comments about the RFP. Ideally, this committee is to be 3 people who will meet outside of the regular building committee meetings. This committee will not make formal decisions but rather are tasked with pulling ideas together to begin constructing an RFP draft

2. Schedules and expectations- project timeline

i. Mr. Walko requests comments about RFP (specifically the first 7 pages) to be submitted by July 20th in order to provide the subcommittee with ample time to meet and organize the feedback

ii. Subcommittee to provide rough draft of RFP ideally by July 29, 2015

iii. Ms. Kantorski suggests providing this RFP draft to the legal department for review. In addition, she suggests having the legal department view

what was stipulated in Ms. Teagal's property agreement for the site to confirm everything follows within the guidelines

iv. August 5, 2015- vote on RFP

3. Discussion of BET conditions (Update on BET Budget Committee meeting attended by Mr. Walko)

a. According to the BET conditions, funds are to be released in two parts

i. One million dollars expected to be released the week of July 20, 2015 to cover MI process and site plan approval

ii. 1.8 million dollars subject to site plan approval

b. Technical Considerations relative to the site

i. Maintain separation of land (beneficial due to state and federal regulations)

ii. Mr. Walko confirmed that a field is necessary

c. A2 and T2 surveys will effectively give surveys of the entire site. The committee and architect are then able to look at the site and evaluate potential issues such as possible gas lines and the notion of the paper road. This task expected to be facilitated by Mr. Matten by August 5, 2015

d. The BET is also requesting that additional soil testing be conducted where the school is presently located. They are working on a proposal and timeline for this job which is to be expected within the next few weeks

e. Mr. Walko mentions field testing and remediation and a discussion followed specifically to determine when this should be completed

i. The remediation was confirmed by consultants to BOE Facilities at less than six figures (not including the testing)

ii. Steps being taken by DPW and BOE in regards to the field remediation decision and timeline will be provided by Mr. Matten within the next several weeks

4. Update on site map

a. Will be beneficial for public viewing and expected to be posted by facilities

5. Minutes Approval

a. Upon a motion by Mr. Walko, seconded by Ms. Kantorski, the committee voted unanimously to approve the meeting minutes for the July 8, 2015 meeting

b. Upon a motion by Mr. Harris, seconded by Mr. Goss, the committee voted unanimously to approve the amended meeting minutes for the June 18 meeting

6. Adjournment

a. Upon a motion by Mr. Walko, the committee voted unanimously to adjourn at 8:50 a.m.