

Greenwich Board of Education
Minutes of the New Lebanon Building Committee Meeting

DATE: June 15, 2016
LOCATION: BOE, Staff Development Room
TIME: 8:00 - 9:05 am

Committee Members Present:

Stephen Walko - Chairman
Bill Drake - Vice Chairman (BET)
Patricia Baiardi Kantorski - Clerk
Clare Kilgallen
Peter Bernstein (BOE)
Dean L. Goss
Brian Harris
Jake Allen

Ex-Officio Members Present:

Laura Erickson (BOE Chair)

Absent: Tony Turner (RTM)

Will Schwartz (DPW)

Nick Macri (P&Z)

Drew Marzullo (Selectman)

Others Present:

Jesse Saylor (Tai Soo Kim)
Ronald Matten (DOF-BOE)
Barbara O'Neill (BOE)
Pat Moran - BOE Finance Supervisor
Barbara Riccio (NL Principal)
James Hricay (MDO-BOE)

1. Meeting was called to order by Mr. Walko at 8:00 am

2. Update from Chairman
 - a. Steve Walko informed the committee the BET had met Monday, June 13, 2016 and the project A & E funds for FY 2015-16 of \$2,850,000 were released.

3. Update by Tai Soo Kim

- a. Jesse Saylor made a presentation using three site plans to outline how the construction would be staged if the students stayed in the existing school. Patricia Kantorski asked if it was typical for students to stay in the existing school during construction if the new school was build adjacent to the existing school. Mr. Saylor said yes it was in TSK's experience. Brian Harris said it was also his experience at most of the schools he had worked on at Perkins & Will Architects.
- b. Jesse Saylor reviewed the FF & E with the committee and said TSK had made minor changes to the Ed. Specs. relating to furniture. Mr. Saylor asked if TSK needed to go back to the BOE and the NLBC to make any changes. Laura Erickson answered that minor adjustments to the Ed. Specs. were OK, but major changes must be reviewed with the BOE.
- c. Mr. Saylor said TSK had met with Fran Kompar, the K-12 Library Media Service Program director to discuss the new Media Center.

4. Discussion of Modulars

- a. Mr. Walko discussed the status of the soil testing at Western Middle School where the modulars are proposed to be located. He said Phase I was being done now and Phase II results will likely be known Friday, June 17th.
- b. Mr. Walko asked Jess Saylor if the committee will have the information by the next meeting to understand what can be done to achieve installing the modulars at Western Middle School if the soil is found to be contaminated. Jesse Saylor said TSK will provide this information at the next meeting.
- c. Clare Kilgallen suggested the committee needed a better understanding of the timeline for each option of when the students will move during the construction. Steve Walko said he will ask Gilbane and TSK to do a more definitive analysis if the students stayed in the existing school during construction to assure their health and safety.
- d. Mr. Walko said he will also ask Gilbane and TSK for detailed information on traffic flow, parking and gym space if the modulars are located on the William Street West ball field.
- e. The committee discussed the option of bussing the children to other elementary schools in the district during construction.
- f. The committee discussed how receiving the State reimbursement would effect the decision to use modulars.
- g. Ron Matten suggested a subcommittee maybe formed to understand the four options of where to house the students during construction. Steve Walko asked Clare Kilgallen to discuss how locating the modulars on the William Street West ball field would effect the students and the IB program with Barbara Riccio.

- h. Steve Walko said TSK, Gilbane, Langan and the BOE would be at the next meeting to answer the committee's questions concerning all options of where to house the students during construction so the committee can make an informed decision.
 - i. Mr. Walko informed the committee that a vote will be taken at the next meeting, June 22nd, on where the students will be housed during construction. Laura Erickson said the BOE will discuss the committee's decision at their June 23rd meeting and the next BOE Meeting after that would be in September.

- 5. Discussion of Subcommittees
 - a. Clare Kilgallen spoke about when the Commissioning Agent and Project Manager RFP should be bid out.

 - b. Brian Harris made a **Motion** and Clare Kilgallen seconded it to direct the Purchasing Department to release the Commissioning Agent RFP. The committee discussed the timing of the bid. It was decided that the bid would be released now and held for a maximum of 90 days. A vote was taken and passed 8-0-0.

- 6. Approval of the Meeting Minutes
 - a. Approval of the minutes of the meeting was postponed until the next meeting.

- 7. Discussion of Next Steps
 - a. Steve Walko said the committee will receive hard copies of the design plans from TSK for their review.
 - b. Mr. Walko further told the committee that TSK would make an initial presentation to the committee at an evening meeting from 7 to 9 pm at a date TBD, then there would be a Public Forum.
 - c. Mr. Walko reviewed the proposed meeting dates for July thru December 2016. He asked the committee to email him the dates each member would be on vacation in order for him to determine if any of the scheduled meetings should be rescheduled.
 - d. A **Motion** was made by Brian Harris and seconded by Peter Berstein to approve the NLBC Proposed Meeting Dates: July through December 2016 as amended. The motion was approved with a vote of 8-0-0.
 - e. Steve Walko said he would send the committee specific information as provided by TSK.

8. The meeting was adjourned by Mr. Walko at 9:05 am.