

**CARDINAL FIELD IMPROVEMENT PROJECT  
STEERING COMMITTEE MINUTES  
GREENWICH PUBLIC SCHOOLS**

**DATE:** 3-6-19

**PLACE:** Havemeyer Building, 290 Greenwich Avenue, Greenwich, CT 06830  
Board Room

**ATTENDANCE:** Peter Bernstein (BOE representative, on phone, left at 4:40)  
Susan Fahey (RTM representative)  
Tony Turner (BET representative)  
Russell Davidson (KG&D Architects, joined at 4:10)

**BOE Administration:**

Ralph Mayo  
Lorianne O'Donnell  
Rick Piotrkowski  
Dan Watson  
Gus Lindine  
David Walko  
Lillian Perone (arrived at 4:25)

**1. Meeting Opening**

Call to Order – 4:03 pm

**2. Cardinal Field Group Discussion**

The team convened to discuss the recent BET Budget Committee vote of the FY20 Cardinal Field project which reduced the BOE recommended FY20 budget of \$8,416,328 to \$1,300,000. It was understood that the BET is looking for an FY20 cost for the replacement home and away bleachers, replacement of press box for ADA compliance and streaming capabilities, portable and temporary ADA accessible bathrooms, replacement of light fixtures and bulbs and an estimate of private donations, if applicable. The committee speculated that the \$1.3M estimate excluded the continuation of progress towards the site plan application and site design, the visitor bleachers and all roads and paved pathways surrounding the home and away bleachers. It was understood that the BET Budget Committee was experiencing challenges with the budget for a variety of reasons and was looking for ways to spread projects out over the longer term, where possible.

The committee discussed the opportunity to provide a cost estimate that properly reflects this scope of work in FY20 as well as phasing the project over a total of 3 years – bleachers in FY20, relocation of tennis courts and new road in FY21, and a fieldhouse in FY22. The team agreed that at a minimum, work must continue with the site plan, dependencies of the project's work should be clear in future communications to the BOE and BET, and a three year plan with soft costs front loaded should be developed.

The addition of a pitch back wall was also discussed by the committee and it was noted that this item is not currently on the site plan but is likely to be donated. The group felt it should be included on the site plan application/drawing.

Next steps include the following:

- KG&D to provide new estimates for scope of work which includes;
  - replacement of home and away bleachers (with consideration given to home bleachers construction that could accommodate potential future needs (i.e. bathrooms, storage, etc.)
  - replacement of press box for ADA and streaming capabilities
  - temporary and portable ADA accessible bathrooms
  - replacement of light fixtures and bulbs
- KG&D to document any added costs to overall project as a result of spreading cost out over 3 years.
- KG&D will provide bullets for a 1 page summary of the revised plan with associated costs to be submitted to the BOE for approval at their 3/14/19 meeting and to the BET Budget Committee for their approval at their 3/19/19 meeting.
- Lori will prepare 1 page summary to include brief history/overview of project and options considered, replacement need, ADA compliance, safety/egress, town and community input and feedback.
- Cardinal Field Improvement Project Recommendation to the BOE - 3/14/19
- Cardinal Field Improvement Project Recommendation to BET Budget - 3/19/19
- Informational: The full BET is scheduled to vote on the Cardinal Field FY20 budget at their 3/27/19 meeting.

## **10. Adjournment**

Meeting ended at 4:46 pm

Respectfully submitted,  
Lorianne O'Donnell