

School Start Time Ad Hoc Committee
Minutes

Date: September 14, 2017

Place: Havemeyer Board Room

Present:

Members: Dr. Gaetane Francis, Chair
 Ms. Debbie Appelbaum
 Ms. Barbara O'Neill

Others: Dr. Jill Gildea, Superintendent
 Dr. Ann Carabillo, Deputy Superintendent
 Ms. Kim Eves, Director of Communications
 Dr. Christopher Winters, Head Master GHS
 Mr. Gus Lindine, GHS director of athletics

The meeting was called to order at 12:30 pm

1. The agenda was approved 3-0
2. The minutes from the 6/15/17 meeting were approved 3-0
3. Review Goal/Purpose of 17/18 Committee
 - a. Assess impact of change
 - b. Monitor implementation
 - c. Recommend plan for Ad Hoc Committee to Board
 - i. Will likely revert to administrative committee with possible liaison
4. Preview Annual Agenda/Schedule of meeting dates
 - a. Monthly on Thursdays at 12:30 (see posted schedule)
5. Discuss current input related to SST
 - a. Traffic
 - i. Improving, ongoing analysis, evaluate at 2 months
 - b. Transportation
 - i. Taking input from community, follow up when transportation stable
 - ii. Rerouting and evaluation ongoing
 - iii. Higher ridership even than anticipated increase
 - iv. Email contact: vicki_gregg@greenwich.k12.ct.us
 - c. Athletics
 - i. Other towns not keeping to 4:30 game time (some switching back to earlier) has caused a couple greater than 45 min early releases.
 1. Anticipated 45 min early release, but instead 75 min
 - ii. Students arriving later than expected due changes in traffic from last year
 1. Consequence of later arrival: forfeiting, postponing or canceling
 - iii. End of day compression from later dismissal

- iv. Parents expressing concerns about safety with regards to lighting, is shortened daylight having impact earlier than anticipated?
- 6. Discuss metrics that BOE is looking for at mid-year, end of year as critical to informing initiative
 - a. Survey data. How are we doing this? Repeat last spring's survey and consider other additional surveys:
 - i. Teacher, parent, community feedback
 - ii. Research/develop survey tools
 - b. Data collection such as absenteeism, tardiness, participation, MVA
- 7. Communication Plan
 - a. Headmaster/Principal is the person to hear feedback - how to aggregate/report?
 - b. Communications/surveys to reiterate the why, next steps, process and manage expectations
 - c. Weekly principal communications to include up-to-date information, modifications
- 8. Other
 - a. HR
 - i. Lost staff?
 - ii. CT rides/teacher commute
 - b. Cost of additional changes and items that were not budgeted for.
- 9. Adjourn
 - a. Next meeting 10/19 with possible meeting 10/5
 - b. Adjourn at 2:00pm 3-0 vote

Submitted,

Gaetane Francis