

School Start Time Ad Hoc Committee
Minutes

Date: June 15, 2017

Place: Havemeyer Board Room

Present:

Members: Dr. Gaetane Francis, Chair
 Ms. Debbie Appelbaum
 Ms. Barbara O'Neill

Others: Dr. Salvatore Corda, Interim Superintendent
 Mr. Jim Hricay, Managing Director of Operations
 Dr. Christopher Winters, Head Master GHS
 Mr. Gus Lindine, GHS director of athletics
 Mr. Mike Archer, School Bus Consultants
 Ms. Kim Eves, Director of Communications

The meeting was called to order at 11:00 am

1. The agenda was approved 2-0 (Ms Appelbaum not yet present).
2. The minutes from both 5/25/2017 meetings were approved 2-0 (Ms O'Neill not present for the entirety of those meetings).
3. Communications June and upcoming months
 - a. Plan for June communication and through summer was discussed. Methods included:
 - i. Op Ed in print and digital papers
 - ii. Email directly from principals for HS and MS reminding parents of change.
 - iii. Release of bus schedules in July as well as typical August time.
 - iv. Road signs to make community aware as well. Possible banner at HS.
 - v. Email blasts in August to students, families and community.
4. HS activity/Club Participation and schedule
 - a. Some mentors for clubs resigned, but those spots have been filled.
 - b. Diane Chiappetta-Fox has the list of clubs and when they meet to allow for comparison next year.
 - c. The discussion included timing for school activities such as arts related practices (theatre in particular), sports, and academic activities (e.g. AP prep session). It was discussed that all these should be monitored to preserve as much of the benefit of the shift in time as possible.
5. Outcomes measurement
 - a. The survey re sleep was taken by students. The data will be evaluated.

- b. Other outcomes that would be appropriate to follow were discussed. Data such as accident rates, absenteeism and tardiness are already being collected. A full list needs to be developed.
6. Commuting Program Discussion. Ongoing work which will be expanded beyond the HS to other staff.
7. Traffic Circulation Improvements Update. Plans are in place for evaluation of traffic at schools in the fall. This will include the High School. It is hoped that more students will take the bus.
8. Punch List Accomplishments and Plan. An outline was reviewed of the accomplishments to date and how to make the document readable for the Board and public.
9. Next year's meeting schedule. It was agreed by the group that we should continue to meet in the fall. To schedule every 2 week meetings starting in the 2nd or 3rd week in September to be on Board meeting days at either 12:30 or 1:30 depending on ExComm meetings at the High School.
10. Other. Discussion of Staff concerns and difficulties. At a minimum it was felt important for the Board and Superintendent to acknowledge that this change creates a stress for some staff and express appreciation.
11. The meeting was adjourned at 12:30 by 3-0 vote.

Submitted,

Gaetane Francis