

School Start Time Ad Hoc Committee  
Minutes

Date: May 25, 2017  
Place: Havemeyer Board Room  
Present:

Members: Dr. Gaetane Francis, Chair  
Ms. Debbie Appelbaum  
Ms. Barbara O'Neill (absent)

Others: Dr. Salvatore Corda, Interim Superintendent  
Mr. Jim Hricay, Managing Director of Operations  
Dr. Christopher Winters, Head Master GHS  
Mr. Gus Lindine, GHS director of athletics  
Mr. Mike Archer, School Bus Consultants

1. The meeting was called to order at 12:30 pm
2. The agenda was approved 2-0.
3. The minutes from the 5/11/2017 were approved 2-0.
4. May communications draft
  - a. The May communications draft was reviewed.
  - b. Importance of continuing communication late summer into fall discussed.
5. Lighting plan update
  - a. Further discussion on needs at the high school with regards to practice and game time. Spring and Fall seasons for various teams.
  - b. There was a review of specific needs to be able to proceed with solutions including the executive session planned for that night.
6. Outcomes measurement
  - a. A survey was given to Dr Corda to use to evaluate sleep patterns of studnets and some outcomes that may change with the change in bell times.
  - b. A brief discussion was had about other outcomes that would be appropriate to follow. Many of these are already collected, so no special steps will need to be taken.
7. Punch-list summer update and other items as needed
  - a. Mike Archer updated the punch list to make note of items that will be worked on over the summer. As an additional meeting is planned prior to the summer break, the discussion centered around optimizing this list and the value of creating a list of the preparations for the bell time changes that have been completed.

\*Drs Corda and Winters left early.

8. Other

- a. The next meeting is planned for 6/15. A specific time could not be chosen as some of the attendees were not present. 11:30 am was considered as a possible time. Further arrangements will be made.
  - b. Police and administration will be looking at the traffic around GHS and other schools in the fall.
  - c. Updated punch list to the Board in written format 6/15.
  - d. Committee to be evaluated around the end of September (1 year from formation) to determine if continuation is warranted.
9. The meeting was adjourned at 1:45 by 2-0 vote.

Submitted

Gaetane Francis

Approved 6/15/17 – 2-0