

School Start Time Ad Hoc Committee
Minutes

Date: May 11 2017
Place: Havemeyer Board Room
Present:
Members: Dr. Gaetane Francis, Chair
Ms. Debbie Appelbaum
Ms. Barbara O'Neill

Others: Dr. Salvatore Corda, Interim Superintendent
Mr. Jim Hricay, Managing Director of Operations
Mr. Gus Lindine, GHS director of athletics
Mr. Mike Archer, School Bus Consultants
Mr. Ryan Chmielewski, Milone and MacBroom

1. The meeting was called to order at 12:35 pm
2. The agenda was approved 3-0.
3. The minutes from the 4/20/2017 were approved 3-0.
4. Communications, May update:
 - a. Monthly Update Draft was discussed. Final version to be reviewed 5/25.
 - b. Information regarding bus schedules, athletics and bus passes to be repeated. Consider addition of information for students about new issues given driving with later start time (other buses, children and activities that will be different than this year).
5. Field lighting update: Consultants presented updated work.
 - a. Extensive review of field use and need including new data based on HS schedule, not town Parks and Rec schedule.
 - b. Review and discussion regarding the required hours for lighting on two fields based on practice and game times past natural light.
 - c. Executive session with full Board for 5/25 after next SST meeting that day.
6. After-school care survey results:
 - a. The data from the survey was reviewed. Additional after school care will be needed based on this survey. Various reasons in addition to school start time change were identified. Principals, care providers and PTAs will be given the data to help with preparations for next year.
7. Punch list summer update
 - a. Brief discussion of items that may go into the summer. Given that at least 2 more meetings will be held, future planning to be done at one of the next two meetings.
8. Outcomes measurement discussion
 - a. No person or group identified to gather data to measure impact.

- b. Some clear data points to gather already exist (truancy, tardiness, participation, MVA). Would still be good to have someone in charge of gathering. Dr Corda to review list of speakers from SST meeting in DC to see if someone might be interested in doing this.
9. Upcoming meeting schedule:
- a. 5/25 is next scheduled meeting.
 - b. Additional meeting for 6/8 at 12:30.
10. Other punch-list items:
- a. Teacher commute - CT rides informational meeting
 - b. Initial work with HS teachers/staff regarding a van-pool from train station organized via CT rides.
 - c. Discussed involving teachers and staff from all schools for other commuting options.
11. Meeting adjourned at 2:30. Passed 3-0.

Submitted
Gaetane Francis

Approved 5/25/17 2-0