

School Start Time Ad Hoc Committee  
Minutes

Date: February 2, 2017  
Place: Havemeyer Staff Room  
Present:

Members: Dr. Gaetane Francis, Chair  
Ms. Barbara O'Neill  
Mr. Peter Sherr

Others: Dr. Salvatore Corda, Interim Superintendent  
Dr. Chris Winters, Headmaster, Greenwich High School  
Mr. Jim Hricay, Managing Director of Operations  
Mr. Gus Lindine, Athletic Director, Greenwich High School  
Mr. Mike Archer, School Bus Consultants  
Ms. Kim Eves, Director of Communications

1. The meeting was called to order at 1:30 pm, and the agenda was approved 2-0 (Mr Sherr not yet present).
2. Agenda approved 2-0 (Mr Sherr not yet present)
3. The modified minutes from the 1/19/2017 meeting were approved 2-0 (Mr Sherr not yet present).
4. Discussion of Feedback from Communications
  - a. Short discussion of last update including questions and comments received. Next update to come out 2/24 - the day after the next meeting. It is hoped the elementary school schedules will be determined by then.
5. Lighting Consultant Timeline
  - a. Unable to do lighting testing due to snow. No specific timeline yet available. Discussed plan to test lighting levels at full perimeter with and without stadium lights on.
6. Punch List Items
  - a. Facility Use Implications
    - i. Custodial staff schedule set
    - ii. Adult programming to be scheduled to avoid custodial issues
    - iii. No significant increase in cost for earlier opening at some middle schools or for later closing.
  - b. Extra Curricular Activities
    - i. Stipend vs volunteer clubs discussed at the HS. Further follow up with teachers planned.
    - ii. No significant changes for middle school.
    - iii. Once Elementary schools times finalized, changes will be evaluated if needed.

- iv. After school employment for high school students discussed. Possible involvement of high school counselors to determine impact on students.
  - c. Before/After School Care
    - i. Additional spaces are available with partner organizations for after school childcare if additional care is needed.
    - ii. Survey being developed to better understand if further after school child care will be desired. The plan is to distribute once elementary schedules finalized.
    - iii. Consider any local solutions at each school as well.
  - d. Staff
    - i. Mike Archer spoke with Carol Sutton to discuss teacher issues.
    - ii. Commuting ideas still being investigated.
    - iii. Wrap around time and option of flexibility discussed.
  - e. Food Service
    - i. High school lunch about 15 minutes later (1 period earlier).
    - ii. Breakfast may be shifted only 45 minutes later for students who are arriving early.
    - iii. Middle school breakfast plans to be further clarified.
  - f. Town/Community
    - i. Adequate communication with town partners reviewed.
    - ii. After school child care discussed as above.
7. Meeting adjourned at 2:40pm. Passed 3-0.