

School Start Time Ad Hoc Committee
Minutes

Date: October 19, 2017
Place: Havemeyer Board Room
Present:

Members: Dr. Gaetane Francis, Chair
Ms. Debbie Appelbaum
Ms. Barbara O'Neill

Others: Dr. Jill Gildea, Superintendent
Dr. Ann Carabillo, Deputy Superintendent
Mr. Phil Dunn, Chief Information Officer
Ms. Kim Eves, Director of Communications
Dr. Christopher Winters, Headmaster GHS
Mr. Gus Lindine, GHS director of athletics
Mr Elmore Reyes, School Bus Consultants/STA
Ms. Vicki Gregg, Transportation Director

The meeting was called to order at 2:30 pm

1. The agenda was approved 3-0 with changes in order to accommodate participants.
2. The minutes from the 10/5/17 meeting were not presented
3. Status Update Transportation
 - a. On time arrivals discussed - 10-15 minutes before bell (8:10-8:15) vs 8:25. Importance of being able to easily gather information from GPS to correctly track.late arrivals.
 - b. Elmore Reynosa reviewed ongoing iterations and anticipation that in another week to 10 days further improvements would be noted.
 - c. Transportation of athletes should be more reliable now with 3 additional buses available..
4. Status Update PM contract
 - a. October 31 is the end of the contract with SBC for the project manager. Concerns expressed that transportation is not running smoothly. A final report is due at completion.
 - b. Dr Gildae to meet with Tom Platt.
5. Status Update Athletics
 - a. Winning! Teams are doing well.
 - b. Practices and games have been occurring. Some earlier departures (2:50 instead of 3) have occurred due to difficulty getting out of Greenwich and increased traffic after that as well.
 - c. Cos Cob field has been used effectively.

- d. Some teams ending soon, but shift in Daylight Saving also coming. Ongoing efforts to find other lit practice facilities to mitigate loss of practice time due to loss of light.
 - e. Loss of instructional time being calculated due to early departures for competitions.
6. Status Update Surveys/Metrics
- a. Hanover being used to write additional surveys. Staff, family, student (separate from sleep).
 - b. Follow up sleep survey will be given.
 - c. Factual metrics to be collected.
7. Outcomes measures
- a. Administration to collect data for review by Board and to help understand budget needs.
8. Adjourn
- a. At 4:25 3-0 vote.

Submitted,
Gaetane Francis