

# School Start Time Ad Hoc Committee

## Minutes

Date: December 1, 2016

Place: Havemeyer Board Room

Present:

Members: Dr. Gaetane Francis, Chair  
Ms. Barbara O'Neill  
Mr. Peter Sherr

Others: Dr. Salvatore Corda, Interim Superintendent  
Dr. Chris Winters, Headmaster, Greenwich High School  
Mr. Jim Hricay, Managing Director of Operations  
Mr. Gus Lindine, Athletic Director, Greenwich High School  
Mr. Ronald Matten, Director of Facilities  
Mr. Mike Archer, School Bus Consultants

1. The meeting was called to order at 1pm, and the agenda was approved 3-0.
2. The minutes from the 11/17/16 meeting were approved 3-0.
3. Summary of updated transportation analysis using 16-17 route data was presented by Mr Mike Archer.
  - a. The prior predicted number of buses needed was confirmed.
  - b. The possibility that no elementary school start time changes would be required was discussed. This will not be absolutely confirmed until final routes are determined in the spring, but it is anticipated that we will be able to have some confidence in this plan late winter.
  - c. There may be the ability to shorten some of the middle school bus runs within the current budget.
4. Discussion of Plan Item 5-5.1, Transportation Planning Parameters that the district may want to change was presented by Mr. Archer.
  - a. Students may have a different driver and bus in the morning and afternoon. This would be consistent from one day to the next and would be the same "run" with the same other students and bus stops.
  - b. To shorten some of the longer middle school bus runs, they may be split into two runs. This would change the timing of pickup and dropoff for some students compared with current runs for '16-'17.
  - c. The SST committee Board members did not feel these required full Board approval to proceed.

5. Discussion of Plan Items 3 and 5-6, Communications Plan and "Punch list"
  - a. Communications - strong communication with the community is critical. Dr Francis will contact Kim Eves to work on this. It may be in the form of a top 10 FAQ. This will give the district the opportunity to communicate all the positive things that are occurring as well as ongoing work.
  - b. "Punch List"
    - i. M. Archer suggested the creation of an Advisory committee to continue work and communication with regards to list.
    - ii. Students who live within 2 mile zone of high school and are not eligible for transportation. The high school will be open for drop off of students at the same time it is currently. Further evaluation of options to offer some of these students transportation was discussed.
      1. A map of current students within this range and possibly also one for students who may be interested in using public transportation will be produced by Mr Hricay. Providing busing for all the ~500 students within 2 miles would require 7-8 buses. Most of these students live within the 1.5-2 miles of the school.
    - iii. Project plan now fleshed out with assignments and timeline completed. M. Archer had to leave to meet with one of the independent schools.
6. Athletics fields update. Short follow up discussion. Clarification that athletic issues go beyond those sports that require field time.
7. Schedule next meeting - December 15, 2016 at 12 noon. Date/time to be confirmed.
8. Executive Session
  - a. Mr. Peter Sherr moved that we enter Executive Session to discuss pending litigation at 2:10pm. This was seconded by Mrs. Barbara O'Neill. The motion passed 3-0.
    - i. Mr John Wetmore as well as other participants in the meeting were invited to the executive session and a discussion was held to clarify legal issues.
    - ii. The executive session ended at 3:10pm.
9. Adjourn the meeting. This was passed 3-0 at 3:10pm.