

School Start Time Ad Hoc Committee
Minutes

Date: December 15, 2016

Place: Havemeyer Board Room

Present:

Members: Dr. Gaetane Francis, Chair
Ms. Barbara O'Neill
Mr. Peter Sherr

Others: Dr. Salvatore Corda, Interim Superintendent
Dr. Chris Winters, Headmaster, Greenwich High School
Mr. Jim Hricay, Managing Director of Operations
Mr. Tom Platt, School Bus Consultants

1. The meeting was called to order at 12:10 pm, and the modified agenda was approved 3-0 (no executive session and addition of revised minutes for 11/2/2016).
2. The minutes from the 11/2/16 and 12/1/2016 meetings were approved 3-0.
3. The FAQ document was reviewed and some details were discussed with regards to possible modifications. Discussion primarily revolved around clarity, audience and what information should be included. The general communication plan was also reviewed with particular attention to timing of communications, general outline and timeline leading up to communications. Parentlink was felt to be the primary form of communication, but other audiences and formats were also discussed. Mr Platt asked that attendees comment on the Communication plan as distributed and get this information back to Mr Archer prior to 12/22.
4. High School Transportation was discussed with particular attention to those students who are not eligible due to proximity to the High School. It was noted that there was minimal to no capacity to add students to current planned routes. A map showing the distribution of students not eligible for transportation was reviewed. No patterns that would allow for particular groups to be transported at an acceptable additional cost could be found. It was reiterated that any changes made at the High School would require the same change at private schools and potentially at the middle schools as well. Further evaluation of possible uses of public transportation will be pursued.
5. Punch List items were discussed. The primary discussion centered on review of the general categories, instruction on feedback requested by SBC, and timeline for further discussion. Feedback by attendees requested to go to Mr Archer by 12/22.
6. Athletic Field update. Discussion about engaging a lighting consultant occurred. Other field options mentioned as previously discussed (other school fields, town fields and needed transportation). New data was distributed (tables of sports

schedules). Plan is to give feedback by 12/22 on information distributed. The plan for an upcoming executive session was also discussed.

7. Upcoming meetings set for every other Thursday afternoon, typically 12:30 - 2.

Timing of communications also discussed with January 13 update canceled as FAQ about to be distributed.

8. Meeting adjourned at 1:55pm by 3-0 vote.