

School Start Time Ad Hoc Committee
Minutes

Date: November 17, 2016
Place: Havemeyer Board Room
Present:

Members: Dr. Gaetane Francis, Chair
Ms. Barbara O'Neill
Mr. Peter Sherr

Others: Dr. Salvatore Corda, Interim Superintendent
Mr. Jim Hricay, Managing Director of Operations
Mr. Gus Lindine, Athletic Director, Greenwich High School
Mr. Ronald Matten, Director of Facilities
Mr. Mike Archer, School Bus Consultants

1. The meeting was called to order at 12:45pm and the agenda was approved by a vote of 2-0 (Francis and O'Neill, Sherr not yet arrived)
2. The minutes from the 10/27 and 11/2 meetings were approved by a vote of 2-0 (Francis and O'Neill, Sherr not yet arrived).
3. Discussion of BOE Approved Transportation Plan
 - a. Service Minded Approach - BOE members confirmed that overall the Service Minded approach was the one the Board supported, but that improvements on this plan could be discussed with any final decisions to be made by the 8 member Board.
 - b. Discussion included Dr Corda looking at possible options for those students who live closer than 2 miles. Public transportation passes were also discussed as a possible option for students.
4. Presentation of the project plan
 - a. Onsite Project Manager - Project team introductions: - Tom Platt, Project Executive - Mike Archer, Project Manager - Andy Forsyth, SBC Advisor
 - b. Document Categorical Requirements ("Punch list") - Determine, define, and document critical requirements to be addressed for a successful implementation. Mike Archer is completing his meetings with involved parties and will be updating the punch list in the next two weeks.
 - c. Finalize Transportation Contract for 2017/16
 - i. Updates to transportation analytics, reconciliation of routes for current school year
 - ii. Discussion of elementary schools to start at 9:00
 - iii. Cost implications
5. Athletics Field Availability and Lighting Discussion - Further discussions were held with regards to short and long term options for increasing field availability for athletics.

6. Future work of the committee, administrators, staff, consultants with regards to school start changes
 - a. Timeline for updating the "Punch List" with assignments and dates was discussed. It was felt that good progress would be made on this for a discussion in about 2 weeks.
 - b. Communication plan was discussed. Development of a FAQ with answers to be distributed before the December break was discussed.
7. Schedule next meeting - Thursday December 1 at 1pm.

Peter Sherr moved to go into Executive session at 2:19 for the purpose of discussion pending litigation. Motion passed 3-0.

Present members of the administration were invited to join.

Executive session was ended at 2:35 pm.

8. Adjourn - by a vote of 3-0, the meeting was adjourned at 2:35 pm.