

School Start Time Ad Hoc Committee
Minutes

Date: October 27, 2016
Place: Havemeyer Board Room
Present:

Members: Dr. Gaetane Francis, Chair
Ms. Barbara O'Neill
Mr. Peter Sherr

Others: Dr. Salvatore Corda, Interim Superintendent
Mr. Jim Hricay, Managing Director of Operations
Mr. Gus Lindine, Athletic Director, Greenwich High School
Dr. Chris Winters, Headmaster, Greenwich High School
Mr. Tom Platt, School Bus Consultants

1. The meeting was called to order at 1:10 and the agenda was approved by votes of 2-0 (Francis and O'Neill, Sherr not yet arrived)
2. The minutes from the 10/6 meeting were approved by a vote of 2-0 (Francis and O'Neill, Sherr not yet arrived).
3. A punch list adopted from the September 10, 2015 *School Start Time Exploration Report* by Dr McKersie (see School Start Time Option Variable and Implications table) was discussed. Particular attention was paid to field time limitations with athletics and the role of lights. It was determined that further clarification was needed on legal issues related to lights at Greenwich High School.
4. Tom Platt from School Bus Consultants (SBC) discussed the role of his company in assisting the district in implementing bell time changes and addressing issues related to the change. He presented a draft Project Plan and Timeline. The punch list was then reviewed to assist SBC in prioritizing the work and adjusting the timeline. Tom Platt said a revised Project Plan and Timeline would be ready in about a week.
5. Outline the future work of the committee, administrators, staff and consultants with regards to school start time changes. SBD to deliver the revised Project Plan with tasks assigned and timeline refined. Administration and BOE committee to meet with legal counsel to clarify legal issues. Board to be updated on a regular basis.
6. Schedule next meeting. Deferred pending Project Plan revision.
7. The meeting was adjourned at 3:20 pm by a 3-0 vote.