

Greenwich Board of Education
Minutes of the New Lebanon Building Committee Meeting

DATE: Wednesday, October 4, 2017
LOCATION: BOE, Havemeyer Board Room
TIME: 8:00 - 8:45 am

Committee Members Present:

Stephen Walko - Chairman
Bill Drake - Vice Chairman (BET)
Patricia Baiardi Kantorski - Clerk
Clare Kilgallen
Peter Bernstein (BOE) via phone
Dean L. Goss
Jake Allen
Absent: Brian Harris

Ex-Officio Members Present:

Will Schwartz (DPW)
Adam Leader (RTM)
Absent: Nick Macri (P&Z)
Peter Sherr (BOE Chair)
Drew Marzullo (Selectman)

Others Present:

Ryszard Szczypek (TSKP Studio) via phone
Karrie Kratz (Gilbane) via phone
Dan Watson (DOF-BOE)
Lori O'Donnell (BOE-COO)

1. Call the meeting to order

- a. The meeting was called to order by Steve Walko at 8:00 am.

2. Update from Chairman

- a. Steve Walko gave the committee a brief update on the status of the project. Mr. Walko said the project has been approved by the DEEP, the Legislature, DAS, has been issued a Building Permit and the BOE has approved moving the project forward. The project is now waiting for funding. Mr. Walko inquired if there would be enough time to hold the bids if the RTM and BET approved the funding at their October 23 meetings. Karrie Kratz answered that it should be acceptable as long as it doesn't go beyond one week.

3. Update by TSKP Studio

- a. Steve Walko asked TSKP Studio to explain the conditions that were stipulated when the building permit was issued. Ryszard Szczypek said in order to expedite the permitting process TSKP Studio added an additional exit door as directed by the Building Department, but will apply to the State for a modification to the plan to eliminate this door. Patricia Kantorski asked if there were any implications to the P & Z and Will Schwartz said there was not.
- b. Steve Walko asked if there were any conditions the NLBC needs to take action on. Ryszard Szczypek said there was not and Karrie Kratz confirmed it.

4. Update by Gilbane

- a. Steve Walko asked if the money were released on October 23rd if the project bids were still acceptable. Karrie Kratz said "Yes".
- b. Steve Walko discussed if the NLBC should ask Gilbane to extend the bids by 30 days or start the bid process again. Mr. Walko explained that rebidding the project would extend the schedule by six weeks, making the construction start date Mid-December and cost an additional \$62,000. Clare Kilgallen asked if rebidding the project meant the original bids would be null & void. Karrie Kratz said it would. Clare Kilgallen also asked what the best scenario would be regarding the number of days for the bidders to extend the project. Karrie Kratz answered a few and added that the subs have the most impact on the project.
- c. **A Motion was made** by Bill Drake and seconded by Jake Allen **to give Gilbane approval to ask the subcontractor to extend the bids by 30 days.** A vote was taken and the motion was approved with a vote of 7-0-0. Brian Harris was absent.

5. Discussion on Status of State Grant

- a. The State budget has not been approved by the governor and therefore the reimbursement grant has not been issued. There was no further discussion.

6. Update on Town Process

- a. Steve Walko discussed the October 23 RTM meeting and said he would assign each member a District RTM meeting to attend. Peter Bernstein suggested that it would be important to prepare a Fact Sheet of the status of the project for the BOE and BET.

7. Discussion & Vote on Quarterly Report

- a. Bill Drake emailed the NLBC Quarterly Report Covering the Period June 1 - August 31, 2017 and Clare Kilgallen emailed several amendments to review. The committee discussed the amendments and Bill Drake said they were acceptable.
- b. **A Motion was made** by Dean Goss and seconded by Peter Bernstein **to approve the Quarterly Report as amended**. A vote was taken and the motion was approved with a vote of 7-0-0. Brian Harris was absent.

8. Approval of Meeting Minutes

- a. **A Motion was made** by Clare Kilgallen and seconded by Bill Drake **to approve the Minutes of the Meeting as amended for 9/6/17**. The motion was approved with a vote of 7-0-0. Brian Harris was absent.

9. Discussion of Next Steps

- a. Steve Walko said now that the BOE has approved moving the project forward, the the BET & RTM will meet to release the funds. Bill Drake informed the committee that the BET sets their agenda one week prior to their meeting.
- b. Steve Walko said he will email a schedule of assignments for the NLBC members to attend the District RTM meetings.

10. Adjourn

- a. The meeting was adjourned by Steve Walko at 8:45 am.

