

Greenwich Board of Education
Minutes of the New Lebanon Building Committee Meeting

DATE: Wednesday, January 9, 2019
TIME: 8:00 - 9:45 am
LOCATION: 25 Mead Ave, Job Site Trailer

Committee Members Present:

Stephen Walko - Chairman
Bill Drake - Vice Chairman (BET)
Patricia Baiardi Kantorski - Clerk
Peter Bernstein (BOE Chair)
Clare Kilgallen
Jake Allen
Brian Harris
Dean L. Goss

Ex-Officio Members Present:

Will Schwartz (DPW)
Nick Macri (P&Z)
John Toner (Selectman)
Christina Downey (RTM)

Others Present:

Ryszard Szczypek (TSKP Studio)
Jesse Saylor (TSKP Studio)
Dan Phillips (Gilbane-Project Manager)
Chris Cykley (CSG-Clerk-of-the Works)
Klara Monaco (NL Assistant Principal)
Dan Watson (DOF-BOE)
Barbara Riccio (NL Principal)
Toni Tripodi (IT)
Mike Bocchino (former State Rep.)

1. Call the meeting to order

- a. The meeting was called to order by Steve Walko at 8:00 am.

2. Update from Chairman

- a. Steve Walko discussed the water-flow monitor and sensors to avoid floods. Mr. Walko said there are two solutions 1.) a water flow valve on the main waterline and 2.) electric water sensor alarms needed in three places. Dan Phillips said the acceptable solution could be either a signal or a shut-off device. Jesse Saylor said TSKP Studio will investigate the material & installation prices for both solutions.
- b. **A Motion was made** by Clare Kilgallen and seconded by Jake Allen **to approve The New Lebanon Building Committee Quarterly Report covering the period September 1, 2018 - November 30, 2018 as amended.** A vote was taken and the motion passed with a vote of 8-0-0.

3. Update by Gilbane

- a. Dan Phillips reviewed the status of the construction. Mr. Phillips said the contractors were finishing 2nd floor items and will begin the final cleaning and furniture delivery. He said the project was on schedule for completion on February 19th, the opening day.
- b. Dan Phillips said Gilbane will review the temporary egress for approval. Mr. Phillips informed the committee the Building Management System (BMS) was already in the Mechanical contractors specifications.
- c. Dan Phillips discussed the elevator phone lines. Mr. Phillips said two have been installed in the building, although not connected at this time. He assured the committee the work would be completed by January 22nd.

4. Update by CSG

- a. Included in other sections.

5. Update by TSKP Studio

- a. Jesse Saylor made a slide presentation of the dedication plaque and the gym floor logo. The committee was asked for their input which led to several amendments. Mr. Saylor said TSKP Studio will make the changes and email the revised mock-up to the members for their final review and comment. Mike Bocchino asked the NLBC to reopen the discussion of the design of the logo to be located in the center of the gym floor. Mr. Bocchino suggested that the school PTA and others involved with selecting the logo preferred the school mascot instead of a picture of the world created from international flags as selected by the NLBC. After the

committee discussed the timing issue, a **Motion was made** by Jake Allen and seconded by Bill Drake **to continue the discussion with the school to reconsider the choice of the logo used and to resolve the design selected at the next meeting.** A vote was taken and the motion was passed with a vote of 7-0-1. Patricia Kantorski abstained. Then after further discussion a **Motion was made** by Steve Walko and seconded by Peter Bernstein **to a.) keep the logo originally selected or b.) reconsider using the school mascot or not to have any logo.** A vote was taken and the vote was 3 for Option a and 5 for Option b.

- b. Ryszard Szczypek said the town requested inspirational quotes be added to the end panels of the library book stacks. Mr. Szczypek said TSKP Studio did not recommend using them. Barbara Riccio commented that the quotes made the book stacks look too busy. The committee discussed the use of quotes. Steve Walko asked what the committee needs to do, what is the timing of this decision and will the signs be permanent. Peter Berstein asked if the signs were part of the school construction budget. Ryszard Szczypek commented that a graphic designer would be needed to design them and they can be done at a later date. He added that the book stacks were complete without them.

6. Discussion & Vote on Invoices and/or Change Orders

- a. The following Out-of-Scope (Owner Contingency) Items:
 - A.) A **Motion was made** by Peter Bernstein and seconded by Dean Goss **to approve ATP #89 for RFI-518 North Bridge thermal break, dated 1/9/19 for the amount of \$4,333.00.** A vote was taken and the motion was approved with a vote of 8-0-0.
 - B.) A **Motion was made** by Jake Allen and seconded by Clare Kilgallen **to approve ATP #96 for RFI-526 Boys 139 wall revision, dated 1/9/19 for the amount of \$1,035.00.** A vote was taken and the motion was approved with a vote of 7-0-1. Peter Bernstein abstained.
- b. The following In-Scope (CM Contingency) & GMP Allowance Items:
 - C.) A **Motion was made** by Jake Allen and seconded by Clare Kilgallen **to approve ATP #106 for HM frame opening 220, dated 1/9/19 for the amount of \$3,864.00.** A vote was taken and the motion was approved with a vote of 8-0-0.
 - D.) A **Motion was made** by Jake Allen and seconded by Dean Goss **to approve ATP #108 for Custom ceiling tiles for lighting fixtures, dated 1/9/19 for the amount of \$2,921.00.** A vote was taken and the motion was approved with a vote of 8-0-0.
 - E.) A **Motion was made** by Dean Goss and seconded by Jake Allen **to approve ATP #109 for Kitchen equipment shipment, dated 1/9/19 for the amount of \$1,845.00.** A vote was taken and the motion was approved with a vote of 8-0-0.
 - F.) A **Motion was made** by Dean Goss and seconded by Jake Allen **to approve ATP #111 for Millwork Pods, dated 1/9/19 for the amount of \$7,343.00.** A vote was taken and the motion was approved with a vote of 8-0-0.

- c. **A Motion was made** by Clare Kilgallen and seconded by Dean Goss **to approve Special Testing Laboratories, Inc. Invoice #32772 dated November 30, 2018 for the amount of \$2,848.00.** A vote was taken and the motion passed with a vote of 8-0-0. Steve Walko asked Gilbane to confirm if Special Testing Laboratories, Inc. last two invoices were paid. Dan Phillips said he would.
- d. **A Motion was made** by Dean Goss and seconded by Clare Kilgallen **to approve CES's Invoice #16 dated December 30, 2019 for the amount of \$4,520.73.** A vote was taken and the motion was approved with a vote of 8-0-0. Steve Walko requested that CSG draft an invoice reconciliation. Chris Cykley said he will do that. The motion was approved subject to a satisfactory reconciliation.
- e. **A Motion was made** by Jake Allen and seconded by Bill Drake **to approve CSG's Invoice #13 dated January 8, 2019 for the amount of \$7,232.00.** A vote was taken and the motion was approved with a vote of 8-0-0.
- f. **A Motion was made** by Jake Allen and seconded by Bill Drake **to approve Gilbane's Construction Requisition #13 dated 1/4/19 for the period from 12/1/18 to 12/31/18 for the amount of \$1,831,645.70.** A vote was taken and the motion was approved with a vote of 8-0-0.
- g. **A Motion was made** by Brian Harris and seconded by Patricia Kantorski **to approve TSKP Studio's Invoice #30 dated January 1, 2019 for the amount of \$21,748.46.** A vote was taken and the motion was approved with a vote of 8-0-0.

7. Discussion Orders on Operational & Custodial Equipment

- a. The Ryszard Szczypek discussed Phase 4 - Custodial and Play Ground Equipment. Mr. Szczypek said the committee needs to approve the plans and specifications before they are approved by the BOE and the State. He added that the playground equipment has not changed from what was approved earlier and the custodial equipment will be included in the same bid. Jesse Saylor confirmed an interactive soccer wall would not be part of the bid or presented to the state. He explained that it could be added at a later date. Dean Goss commented that custodial equipment has never been included in the budget for a new or renovated school. Steve noted that the custodial equipment maybe reimbursable. Chris Cykley said that in his experience it was a reimbursable expense.
- b. The committee was given a handout detailing each custodial item specified. The four categories specified were custodial, main, tool and furniture. The committee discussed new vs. existing equipment. Ryszard Szczypek explained that the bids ask for unit prices of each item so the amounts can be easily changed. Dan Watson said the town had completed an inventory and inspection of the existing janitorial items. Peter Bernstein questioned if 300 chairs were needed in addition to the 4450 already specified. Clare Kilgallen discussed the number of tables, related dollies needed and where they would be stored. Ms. Kilgallen discussed the need for recycling bins. Mr. Szczypek said open barrels were specified for the

recycling bins. Steve Walko suggested amending page 4. - Category Furniture as follows: delete the chairs with associated dollies and revise the number of chairs and related dollies.

- c. **A Motion was made** by Bill Drake and seconded by Dean Goss **to approve the Category as amended.** A vote was taken and the motion was approved with a vote of 8-0-0.
- d. **A Motion was made** by Dean Goss and seconded by Brian Harris **to approve the playground equipment as presented.** A vote was taken and the motion was approved with 8-0-0.

8. Discussion on Budget fro FF&E and IT

- a. Tony Tripodi discussed the need for additional cables required for the Smartboard installation. Mr. Tripodi said this change was the result of advanced technology and the original Smartboard specified being discontinued. He also noted that once the boards are installed, it will not be difficult to access the cable pathways since one end will be located behind the 200 pound board.
- b. **A Motion was made** by Clare Kilgallen and seconded by Jake Allen **to approve a Change Order for \$28,058.82 for updated cables to the Smartboard based on advanced technology and as bid by RnB dated 1/3/19.** A vote was taken and the motion was approved with a vote of 7-0-0. Dean Goss was absent. Steve Walko said that a credit for the original cables specified is required for complete accounting of the cost.
- c. Toni Tripodi explained the quote by CDW Government for battery backup / power conditioning equipment and explained it needs to be ordered ASAP since they are required to begin setting up the networking equipment.
- d. **A Motion was made** by Jake Allen and seconded by Brian Harris **to approve changes for battery backup / power conditioning equipment as bid by CDW Government for a cost of \$22,179.45 dated 1/8/19.** A vote was taken and the motion was approved with a vote of 6-0-1 Peter Bernstein abstained and Dean Goss was absent.

9. Update & Discussion on Move Management & Interim Traffic Plan

- a. Steve Walko said that as of February 1, 2019 there would no longer be an additional Security Guard on site, but there would be an additional Crossing Guard and Traffic Control person.

10. Approval of Meeting Minutes

- a. **A Motion was made** by Bill Drake and seconded by Clare Kilgallen **to approve the Minutes of Meeting as amended for 12/12/20**. A vote was taken and the motion was approved with a vote of 7-0-0. Dean Goss was absent.

11. Discussion of Next Steps

- a. Steve Walko informed the committee there would be a planning meeting January 14th regarding the Opening Day Events which will be on February 19, 2019.
- b. Steve Walko thanked all the professionals that worked on this project. Mr. Walko also extended congratulation and thanked everyone involved with the project and said it was a real team effort.

12. Adjourn

- a. The meeting was adjourned by Steve Walko at 9:45 am.