

SPECIAL MEETING OF THE GREENWICH BOARD OF EDUCATION
Strategic Plan Leadership Sub-Committee

DATE: April 21, 2016

PLACE: Havemeyer Board Room

PRESENT:

Board: Ms. Laura Erickson, Chairman
Ms. Barbara O'Neill, Vice Chairman
Ms. Debbie Appelbaum
Ms. Jennifer Dayton

Administration:

Dr. William McKersie, Superintendent
Dr. Ellen Flanagan, Deputy Superintendent
Ms. Irene Parisi, Assistant Superintendent, CIPL
Ms. Mary Forde, Director of Pupil Personnel Services
Ms. Kim Eves, Communications Director

Other:

Dr. Gaetane Francis, BOE member
Mr. Steve Kutno, Public Consulting Group

The meeting convened at 9:30 a.m.

The minutes of the meetings held on 2/18/16 and 3/17/16 were approved 4-0.

The first item on the agenda was an update from Dr. Flanagan and Ms. Parisi on Strategy 2 – Curriculum and Instruction. Ms. Parisi noted that the desired outcomes in TEPL had been reviewed with Professional Learning for programming purposes and were in alignment. Dr. Flanagan reviewed the updated TEPL rubric and explained how teachers were informed. A memo was circulated along with a link to a narrated powerpoint visual approximately 15 minutes in length. A FAQ document will be developed. Feedback from the Teacher Advisory Committee has been positive. The idea is that teachers will develop a Personal Professional Learning Plan (“PPLP”) to further development in targeted areas. The use of online resources such as Coursera and PD360 will be explored.

Next, Ms. Forde provided a detailed progress update on Strategy 3- SEL & FaCE. The Safe School Climate Committee has been reviewing a variety of programs such as PBIS and Second Step that are being looked at or are in use at certain schools. There is also an ongoing effort to standardize/measure behavioral infractions using a rubric for monitoring and use in intervention planning. There is a module in Aspen to allow such

information to be recorded for students. At risk students could be either identified as a potential aggressor or victim.

Ms. Forde and Ms. Eves next reviewed the progress of the FaCE Committee which has chosen a rubric out of Cambridge MA to follow. All buildings are in the process of self-assessment with a view to develop goals by mid-June. FaCE goals will be part of the SIP action plans presented in October. Cultural training has been identified as a key area to provide training.

Ms. Eves provided an update on the web site redesign. Trainings have been scheduled. There is a lot of work to do over the summer to be ready for the launch in mid-June. The web master for each school is the Library Media Specialist. The goal is to have needed information much more accessible for stakeholders and a level of consistency (e.g. click-throughs to one standard set of info where appropriate versus each school having a dedicated spot for district info.)

Dr. McKersie noted that written updates on 4 strategies were provided, including the most current version of the draft definition of personalized learning. Cabinet members are working on refining action plans for each strategy by mid-July which can be shared with the Board.

Steve Kutno indicated he felt the committee had completed its task of determining metrics and following progress to this point and noted his contract was coming to an end. A discussion was had on next steps. The consensus of the committee was that Strategy Updates should be reported to the full Board and scheduled as part of next year's Board agenda, likely in related monitoring reports or as a special report(s).

Per the discussion, Ms. Erickson noted that no further meetings would be scheduled at this point. She thanked everyone for their contributions.

The meeting adjourned at 11:00 am.

Respectfully submitted,
Laura Erickson
Acting Secretary