

**SPECIAL MEETING OF THE GREENWICH BOARD OF EDUCATION
Strategic Plan Leadership Sub-Committee**

DATE: January 14, 2016

PLACE: Havemeyer Board Room

PRESENT:

Board: Ms. Laura Erickson, Chairman
Mrs. Barbara O'Neill, Vice Chairman
Ms. Debbie Appelbaum, Secretary
Mr. Peter Sherr (arrived 9:45 am)

Absent: Ms. Jennifer Dayton

Administration:

Dr. William McKersie, Superintendent
Mr. James Hricay, Managing Director of Operations
Ms. Mary Forde, Director of Pupil Personnel Services
Mr. Robert Stacy, Director of Human Resources
Ms. Kim Eves, Communications Director
Mr. Phil Dunn, Chief Information Officer

Other: Dr. Gaetane Francis, BOE member
Mr. Steve Kutno, Public Consulting Group
Gina Siemieniec, ECRA (via conference call 9:40 am – 10:30 am)

1. Meeting Opening - 9:30 AM

- A. Ms. Erickson called the meeting to order at 9:30 am.
- B. Approval of Meeting Agenda

MOTION: Ms. Appelbaum moved to approve the meeting agenda. The motion was seconded by Ms. O'Neill.

VOTE 4 in favor

MOTION PASSED

2. Special Report – Strategic Plan Implementation Progress Report

Mr. Kutno described the objectives of the meeting. The goal is to establish a structure to guide and support the implementation of the strategic plan and to monitor progress.

Ms. Erickson explained that this meeting was a meeting of the Strategic Plan Leadership Committee ("SPLC") version 2.0 (Implementation). SPLC version 1.0

(Development) included Board members, Cabinet, members of GOSA and GEA as well as community members to get broad input into the formulation of the strategic plan. Now that the work has proceeded to the next phase of implementation, the SPLC has been retooled to include BOE and Cabinet members only.

Board members of the SPLC include herself as Chair; Ms. O'Neill as Vice Chair; Ms. Dayton as Board Liaison to Curriculum & Instruction (Strategy 2); Ms. Appelbaum as Board Liaison to Family and Community Engagement ("FaCE")/Social Emotional Learning ("SEL") (Strategy 3); and Mr. Sherr as liaison to Data and Information (Strategy 4). All Board members are welcome to attend the meetings of the SLPC 2.0 and meetings will be held in public session and posted as Special Meetings of the Board.

Ms. Erickson noted that the committee structure was in alignment with Strategy 1: Leadership and Management, Action Step 2 ("Establish Board and Administration Joint Committee to monitor implementation of the Strategic Plan"). She further noted that the progress monitoring would be tied to the action plans as presented to the BOE at the [October 8, 2015](#) work session.

Ms. Siemieniec joined the meeting via conference call to review the academic tiles on the data dashboard. Board members accessed the ECRIS portal to view the data which has been inputted to date and which serves as a baseline. The committee reviewed the data for tiles A-1, A-2, A-3 and A-5. The Board will further review the academic tiles as part of the February 4th work session which will be attended by ECRA representatives. The objective is for the Board to thoroughly understand the model prior to setting targets (student outcomes.) After the discussion, Ms. Siemieniec exited the meeting.

The next item on the agenda was a review of the progress made in each of the action steps for each strategy. Dr. McKersie presented a written update for Strategy 1. He also reviewed a document covering Strategy 2 on behalf of Dr. Flanagan and Ms. Parisi who had prior commitments. Ms. Eves provided a verbal update of the status of action steps for FaCe and Ms. Forde did the same for SEL. Mr. Dunn provided an update on ongoing work to connect professional development to digital learning. The team is gathering feedback to gauge changes in teacher practice to further personalized learning and improved student outcomes (Strategy 4).

Ms. Eves then provided an update on the communications plan.

The meeting adjourned at 11:15 am.

Respectfully submitted,
Laura Erickson, Acting Secretary