

POLICY GOVERNANCE COMMITTEE  
MINUTES

Date: June 14, 2017

Place: Board Room, Havemeyer

Present:

Members: Ms. Barbara O'Neill, Chairman  
Dr. Gaetane Francis  
Mr. Peter Bernstein

Other: Dr. Salvatore Corda, Interim Superintendent  
Mr. Vince Mustaro, CABE rep, via conference call

The meeting convened at 1:30 pm.

- **Approval of Agenda:**

MOTION: Ms O'Neill moved to approve the agenda. The Motion was seconded by Mr Bernstein.

VOTE: 3 for, none opposed. MOTION PASSED

- **Action Items:**

- A. Approval of Minutes:

MOTION: Ms O'Neill moved to approve the 6/8 minutes, Dr Francis seconded.

VOTE: 2 for, Mr Bernstein abstained MOTION PASSED

- **Discussion Items:**

- A. CABE Policy system

Mr Vince Mustaro was present via conference call. There was a discussion of "Traditional" models for Boards as used by CABE with shared responsibilities as compared to a "CEO" model where the Board sets goals and the Superintendent independently carries out the management of the district to reach those goals.

There was also a discussion of ways to transition to new policies and procedures: hire CAFE either (1) writing from scratch (2-3 years, lots of work) or (2) take core manual and modify (still a fair amount of work, but less and quicker), or hire a law firm to work through (much more expensive, need to get firm that has someone who specializes in this).

#### B. Annual Report

There was a brief discussion of the annual report written by Ms. O'Neill. This is a summary of the work done by PGC for the year.

#### C. Graduation Requirements

There was a review of some prior discussions and a sense of what "deliverables" are expected for the fall from the administration. There was also discussion of the importance of understanding which students are not on pace for graduation and preparing for this early. For example, the summer prior to senior year is a time when students could work on credit concerns.

#### D. Acceleration

After a brief discussion, Dr Corda said the next step would be for administration to return with recommendations. He will follow up with Ms O'Regan.

#### E. Schedule of meetings for '17-'18

The times for PGC meetings for next year were discussed. It was felt a mix of day, evening and morning meetings would be most appropriate. Tuesday and Wednesday and some Monday mornings and Monday mid day are not good for some members. Thursday evening on non-Board meetings weeks was mentioned as good.

- **Adjournment**

MOTION: Mr. Bernstein moved to adjourn the meeting. The Motion was seconded by Ms. O'Neill.

VOTE: 3 for, none opposed.

The meeting was adjourned at 2:55 pm.

Respectfully submitted,  
Gaetane Francis

Approved 9/13/17  
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