

**POLICY GOVERNANCE COMMITTEE
MINUTES**

Date: September 24, 2015

Place: Staff Development Room, Havemeyer

Present:

Members: Ms. Adriana Ospina, Chairman
Ms. Barbara O'Neill
Ms. Laura Erickson

Other: Ms. Debbie Appelbaum (arrived 10:45)
Dr. Ellen Flanagan (arrived at 11:00)
Ms. Irene Parisi (arrived at 11:00)
Ms. Mary Forde (arrived at 11:05)
Dr. Bill McKersie (arrived at 11:08)

The meeting was called to order by Ms. Ospina at 10:30 a.m.

Now that the monitoring report guidelines are more established, Ms. Ospina made the suggestion that PGC meeting agendas include more time for policy review in addition to discussion on upcoming monitoring reports. There was further discussion that the Board holds responsibility for timely updating of procedures which stem from policies. In some cases, the monitoring report should indicate when the last update to procedures took place to ensure procedures are current. In other instances following a policy revision, there should be a set time for review of procedures with a follow up to the Board noting that the review took place and highlighting revisions. Procedures should be shared for informational purposes with the Board prior to legal review.

Over the summer Ms. Ospina began work to update the language in E-001 Programs, Services and Curriculum. Ms. Erickson made the suggestion to align the curricular areas (which are noted in the current policy to be grouped by graduation credit requirements) to the GHS Course of Study Guide. Ms. Parisi noted that CGSPA 10-221 has a standard grouping. Ms. Erickson will do follow up research and report back.

Next on the agenda was a review of E-002, Whole Student Development. Ms. Forde noted that changes related to e-cigarette use needed to be incorporated into the procedure. Ms. Ospina noted that language was discussed approximately a year ago and it was agreed then the statutory definition be used for smokeless tobacco. Ms. Forde also presented language for E-002 to update the definition of Bullying to include Teen Dating Violence. It was noted that some of the proposed revisions to E-002 policy were more appropriately procedures. PGC will review an

updated draft at a subsequent meeting.

The next item on the agenda was a discussion of the monitoring report E-040, Effective Learning Environment, which is due in May. Dr. Flanagan requested discussion early to define the scope of the report and in order to coordinate with other cabinet members who have responsibility for the subject matter. The policy was last revised in June 2013. Upon review and discussion, it was determined that other than class size guidelines, most of the other components of the policy were duplicative. Dr. Flanagan agreed to crosswalk the components with other existing policies and submit a report to the superintendent with recommendations for consolidation. Dr. Flanagan will also crosswalk the associated procedures. This item will be referred back to PGC no later than January 2016.

Ms. Parisi then reviewed the parameters for the Music monitoring report which was last presented to the Board in 2008. Increased enrollment and the change in graduation requirements will be included [e.g. career/tech ed no longer counts toward arts electives.] Ms. Parisi noted that scheduling continues to be a challenge at the secondary level.

In addition to codifying practices noted in the first paragraph with respect to current procedures, PGC members also requested that recommendations found in monitoring reports be presented on the cover sheet as action items, as appropriate.

The minutes from June 9, 2015 were approved 3-0.

The meeting adjourned at 12:05.

Respectfully submitted,
Laura Erickson

Approved 10/13/15
3-0