

**POLICY GOVERNANCE COMMITTEE
MINUTES**

Date: February 24, 2016

Place: Board Room, Havemeyer

Present:

Members: Ms. Barbara O'Neill, Chairman
Ms. Debbie Appelbaum
Dr. Gaetane Francis

Other: Dr. William McKersie
Ms. Laura Erickson
Ms. Jennifer Dayton (left at 2:00)
Mr. Phil Dunn
Ms. Fran Kompar
Dr. Chris Winters
Ms. Antoinette Fornshell

The meeting convened at 1:30 pm.

1. Approval of the Agenda:

MOTION: Ms. Appelbaum moved to approve the agenda. The motion was seconded by Ms. O'Neill.

VOTE: 3 for, none opposed MOTION PASSED

2. Approval of 2/3/16 Minutes:

MOTION: Ms. Appelbaum moved to approve the Minutes of the 2/3/16 minutes. The motion was seconded by Ms. O'Neill.

VOTE: 3 for, none opposed MOTION PASSED

3. Learning Commons Pilot Update (Mr. Dunn, Ms. Kompar)

Ms. Kompar provided background on the existing pilot noting it had been referenced in the last Library Media and Technology monitoring report presented 12/4/14 (note no MR was/is scheduled for SY 2015-16). Mr. Dunn provided an explanation about the difference between Library Learning Commons and Maker Spaces. Maker Spaces are one of 5 different elements contained in Library Learning Commons.

Ms. Kompar provided a hand-out and made a presentation to the Committee on Library Learning Commons and what is being piloted. She noted the beneficial timing of the pilot, the mission of the library media discipline, its connection to personalized learning and how it supports project based learning. Ms. Kompar reviewed the 5 components included in a Library Learning Commons.

All costs, timeline for implementation and method for evaluation of Library Learning Commons as part of the pilot will be addressed in the Update to the Board. It was noted costs are primarily associated with furniture replacement needs for old materials. Any proposed curriculum changes will be addressed through the Curriculum Council process and brought before the Board.

Committee members provided input regarding topics to be addressed in the report including, goals, metrics, materials inventory, educational models, and staffing.

Next steps were confirmed. There will be an update provided to the Board. Tentative date to be scheduled in March. The report would review the program pilot including information garnered over the past 6 mos. It should also address the questions reviewed with the PGC Committee.

Mr. Dunn and Ms. Kompar left to meeting at the conclusion of the discussion.

4. Update 113A Advanced ELA at GHS – (Dr. Winters and Ms. Fornshell)

Dr. Winters and Ms. Fornshell joined the meeting at the beginning of the discussion of the 113A update.

Dr. Winters reviewed the proposed structure of the 113A Pilot update to the Board. The last proposal will be used minus the history. The request will be made to extend the pilot for another year. Mr. Winters stated that the data supports it becoming a permanent course. If the data continues to support 113A becoming a permanent course, it will go through the formal new course approval process with the Curriculum Council and the board. The Committee had an interactive discussion with Dr. Winters during his presentation. The type of data collected was reviewed.

The Committee was advised that the placement process for 2016-17 has begun. It will follow the same formula as for the first year of the pilot. Dr. Winters confirmed they are comfortable with the breakdown between 112, 113 and 113A from this year.

Committee members asked questions related to enrollment, the benefits provided to 112 and 113 students, how course rigor was changed for 113A students and the placement process during Dr. Winters presentation. These will be addressed in the update to the full Board.

Dr. Winters and Ms. Fornshell left the meeting at the conclusion of the discussion.

5. Non-Discrimination and Transgender Policy – Discussion (Ms. O’Neill)

Ms. O’Neill informed the committee she had no update from Mary Forde regarding language used in the policy draft.

The Committee discussed process for timing to involve the whole Board on Policy revision or new policy drafts. Past practice had been to provide drafts of policy revisions to the Board once complete and approved by legal. It was agreed that the Board would receive drafts of documents earlier in the process to permit greater input.

6. Update E-003 Academic Mastery and Whole Student Development – Assessments – (Ms. O’Neill)

Discussion on this topic was tabled until the next PGC meeting.

7. Update E-020 Gifts and Grants Policy – (Dr. Francis/Ms. O’Neill)

The Committee had a broad discussion about gifts and grants focusing on grants from the Alliance and other organizations, gifts from the PTAs and from single donors. Process for grant approval and gift acceptance - what grant requests would need to include; efforts to maintain equity; how to support innovation; how to handle large gifts to schools and how to codify current practice was explored.

Next steps: The committee will review the current policy and policies from other districts to identify how to revise the GPS grants policy if warranted. Additional information will be gathered and further discussion will take place at the next PGC meeting 3/2/16.

8. PGC Agenda Planning – (Ms. O’Neill)

The following items will be on the agenda for the 3/2/16 meeting.

- E-040 update with Dr. Flanagan
- E-003 Assessment update
- E-020 Gifts and Grants update

For future meeting dates:

- Public Involvement in Schools which is included in several policy areas.
- E-001 once Cabinet review is complete

9. Adjournment

MOTION: Dr. Francis moved to adjourn the meeting. Ms. Appelbaum seconded the motion.

VOTE: 3 for, none opposed

MOTION PASSED

The meeting adjourned at 3:20 pm.

Respectfully submitted,

Debbie Appelbaum

Approved 3/16/16
3-0