

**Greenwich Public Schools**  
**Home Schooling**  
**Current Practices**  
**2023 - 2024**

The current homeschooling practices are based on the procedures outlined in the State Department of Education Circular Letter C-14. These practices are the following:

1. Parents interested in homeschooling their child(ren) contact Ms. Jennifer Lau, Research Manager via email at [jennifer\\_lau@greenwich.k12.ct.us](mailto:jennifer_lau@greenwich.k12.ct.us) or by phone at (203) 625-7431. They are given a Notice of Intent form (attached) to complete. This form asks for basic information about the home instruction program. The Notice of Intent is effective for up to one year.
2. The Notice of Intent must be filed within ten days of the start of the home instruction.
3. The Notice of Intent form is returned to Mr. Marc D'Amico, Chief Officer of K-12 Curriculum and Leadership, who will review it for completeness.
4. The Superintendent signs the Notice of Intent form. Her signature indicates that she has received the form. It does not indicate approval of the home instruction program.
5. The Notice of Intent form is filed in the Chief Officer of Curriculum and Leadership K-12's office.
6. Parents who file a Notice of Intent accept full responsibility for the education of their child(ren). The district does not provide parents with materials or guidance.
7. The Chief Officer of Curriculum and Leadership K-12 holds an annual portfolio review with the parents of each homeschooled student in order to determine if the required courses have taken place. No evaluation of the program is provided.
8. If a parent does not submit a Notice of Intent, does not provide a complete Notice of Intent, or does not participate in the annual portfolio review, the child(ren) may be considered truant.
9. The school district cannot require a Notice of Intent for any child younger than seven years or older than sixteen years. However, there are currently on file Notices of Intent forms for children younger than seven years of age.