

Greenwich Public Schools
Greenwich, Connecticut

SCHOOL: *Western Middle School*

DATE: *10-21-09*

Strategic Improvement Team Action Plan

1. GPS STRATEGIC DIRECTION AND GOAL

<p><i>School Improvement Team Goal # <u>1</u> _____</i></p>	<p>Which GPS Strategic Direction is addressed? <input checked="" type="checkbox"/> I. Improve Learning: Accelerate growth and close gaps for each student. <input checked="" type="checkbox"/> II. Improve Teaching and Instruction: Transform classroom practices. <input checked="" type="checkbox"/> III. Improve alignment of adults and resource management: align resources with instructional priorities.</p>
<p>Statement of SMART Goal: <i>89% of all students will reach the proficiency level and above on the CMT, reading test, by 2013.</i></p>	
<p>Instructional Strategy/Strategies to achieve the SMART Goals and Objectives:</p> <ol style="list-style-type: none"> <i>1. Pre-reading Strategies</i> <i>2. Utilizing staff collaboration through the use of the "Instructional Data Teams"</i> 	

2. STANDARDS AND OBJECTIVES

<p>What national, state or local standards will be applied to measure goal?</p> <p><i>CMTs CMT Open-Ended Response Rubric for school work WMS Reading Practice Assessments Student Work Student Generated Goal aligned with SIT Goal Formal/Informal Teacher Observations</i></p>	<p>What SMART objectives are anticipated?</p> <ol style="list-style-type: none"> <i>1a. 70 % of students in 6th grade will demonstrate positive growth on their Reading Vertical Scale scores as measured by the 2010 CMT.</i> <i>1b. The 6th grade class as a whole will evidence an average of 10 points growth on the Reading Vertical Scale as measured by the 2010 CMT.</i> <i>2a. 75% of students in 7th grade will demonstrate positive growth on their Reading Vertical Scale Scores as measured by the 2010 CMT.</i> <i>2b. The 7th grade class as a whole will evidence an average of 18 points growth on the Reading Vertical Scale as</i>
---	---

	<p><i>measured by the 2010 CMT.</i></p> <p><i>3a. 80% of students in 8th grade will demonstrate positive growth on their Reading Vertical Scale scores as measured by the 2009 CMT.</i></p> <p><i>3b. The 8th grade class as a whole will evidence an average of 26 points growth on the Reading Vertical Scale as evidenced by the 2010 CMT.</i></p> <p><i>4a. 70% of children in the Students With Disabilities Subgroup will score at/above Proficiency.</i></p> <p><i>4b. 70% of children in the Students With Disabilities Subgroup will evidence an average of 5 points growth on the Reading Vertical Scale as measured by the 2010 CMT.</i></p> <p><i>5. The number of students reaching Mastery Level on the CMT, Strand #3 will increase by 5% at each grade level as measured by the 2010 CMT.</i></p> <p><i>6. During the administration of the six WMS pilot WMS Reading Practice Assessments, there will be a minimum of a 20% growth trend.</i></p> <p><i>7. 100% of teachers will utilize “pre-reading strategies” as measured by the GPS TEPL process.</i></p> <p><i>8. 100% of teachers will utilize staff collaboration through the use of “Instructional Data Teams.”</i></p>

3. COMMUNICATION PLAN

How and when will the SIT Action Plan and progress toward goal be communicated to key stakeholders?

Strategic Improvement Team Action Plan and progress toward goal must be communicated to key stakeholders throughout the course of the year. Members of the team are responsible for having the plan posted on the school’s web site, and the SIT plan and process should be shared with the school and parent community at meetings and through bulletins, newsletters, and/or the school website.

Staff: June 23rd PLP—establish goals/objectives/instructional strategies

Ongoing: Faculty Meetings: 5 minute progress overview at each faculty meeting

Ongoing: Staff Notes: Section dedicated to SIT

Ongoing: Align SIT goals and objectives to TEPL’s goals and objectives

Ongoing: Data Walls, Building Data Team and Instructional Data Team meetings

Students: September assembly share SIT goals, obj., instructional strategies for Academic and SEL SIT Plans

October: Students set personal goals related to SIT during Advisor Base.

October: Guidance counselors review 2009 CMT scores with all students.

January: Students review/revise personal goals related to SIT during Advisor Base.

June: Feedback on personal goals related to SIT during Advisor Base

Ongoing: Classroom data walls created with students’ progress

Parents:

October: Presentation of SIT Goals at PTA meeting.

October: Place SIT on-line for parents to view

November: American Education Week Parent Visitations to observe SIT goals implemented in classrooms.

May: Review progress on SIT Goals at PTA meeting.

District Office: November: Present SIT to GDDT

Ongoing: Present SIT progress at walkthroughs, site visits, etc.

4. TIMELINE, ACTIONS PLANS, RESOURCES, AND OUTCOMES

TIMELINE	ACTION PLANS		RESOURCES	OUTCOMES
<p>On-going</p>	<p>Action:</p> <ol style="list-style-type: none"> 1. Faculty meetings will include prof. learning to support SIT. 2. Administration will be in classrooms monitoring the implementation of the SIT instruct. strategies 2 days per week (feedback will be provided to staff). 3. Conduct biweekly grade level Instructional Data Team meetings to review assessment data, create consistent lesson plans and plan interventions. 4. Collect Unit Plans demonstrating implementation of SIT Goals. 5. Conduct monthly program Instructional Data Team meetings to review assessment data, create consistent lesson plans and plan interventions. 6. Red Flag students in need of intervention at weekly grade level team, RTI team, and PPS meetings. 7. Peer observations. 8. Staff collaboration utilizing the “Tuning Protocol” 2x monthly at grade level team mtgs. 9. Continue use of Blue Ribbon Program to all students. 10. Expand use of technology. 11. Faculty readings on RTI and Differentiation 2x monthly at grade level team 	<p>Responsible Person:</p> <ol style="list-style-type: none"> 1. Grade level leaders/Principal 2. Principal/Asst Principal 3. Reading Spec./Media spec. and Clsm Teachers 4.Principal 5.Department teacher leaders /Administrators/ Reading Specialists 6. Entire Faculty/Parents 7.Entire Faculty 8.Entire Faculty 9. L.A. teachers/Math teachers/SS teachers/ELL teachers/Sped. Teachers 10. Principal/Fran 	<ol style="list-style-type: none"> 1. Presenters/LA Coordinator/ Budget: None 2. Breakthrough Coach training for AP 3. None 4. None 5. PLP 6.Jeffrey Libby/Evaluation Team 7. Budget: Substitute funding 8. Budget: Purchase Books 9. Budget: Renew subscription 10. Budget: purchase 2 mobile laptop labs 	<p>Status:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Accomplished <input type="checkbox"/> Partially accomplished <input type="checkbox"/> Not accomplished <input type="checkbox"/> Modified

	<p>mtgs. 12. Implement AYP support plan.</p>	<p>Kompar 11. Faculty 12. Faculty</p>	<p>11. None 12. Supplies</p>	
	<p>Assessment:</p> <ul style="list-style-type: none"> • Informal observation feedback sheet • Weekly Grade Level Meeting Agendas and Minutes • Lesson and Unit Plans • PPS Action Plans • Instructional Data team minutes 			<p>Results:</p>
<p>Phase 1 Dates: 1. July/August 2. August Faculty Meeting ¾. Sept. 5. Sept. and Oct 6. Oct. 7. Oct. 8. 10/7 9. 10/21 10. 2nd Wed. of each month 11. Oct. 12. Oct. 13. Oct.</p>	<p>Action:</p> <ol style="list-style-type: none"> 1. Run Supplemental Summer Program Closing Achievement Gap committee meets Analyze CMT scores Training provided for new teachers 2. Present CMT data to staff, engage staff in data analysis, review SIT, get feedback, make adjustments 3. Continue ELL/Reading Pilot and expand pilot reading/English collaborative model (structured reading) 4. Require that one Literacy goal be included in each staff members' PGP. 5. Administer WMS Reading Practice Assessments 6. Begin Supplemental Before/After and Saturday School Program 7. Assess need ISIPs 8. Conduct 90 minute PLP: (review of "accountable talk" and "pre-reading 	<p>Responsible Person:</p> <ol style="list-style-type: none"> 1. Faculty/Principal 2. Principal/SIT Team/Data Team 3. Literacy Team/ELL team/LA teachers 4. All faculty 5. All faculty 6. Grade level teams/Guidance and Lit. Spec. 7. L.A/Reading teachers 8. Principal/faculty members 	<ol style="list-style-type: none"> 1. Budget: teacher payment/consultant fees 2. John Curtin (planning assistance) 3. Budget: Summer Planning Budget: Summer Planning, supplies 4. None 5. None 6. Budget: Teacher payment/supplies 7. None 8. Literacy Team 9. None 10. Books 11. None 12. None 	<p>Status:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Accomplished <input type="checkbox"/> Partially accomplished <input type="checkbox"/> Not accomplished <input type="checkbox"/> Modified

	<p>strategies, staff choice of ASR, Writing Revision, Reading Assessments, Sped. Modifications, etc.)</p> <p>9. Conduct two 90 minute PLP: (RTI Training and Vision of the Graduate)</p> <p>10. Faculty Readings on RTI</p> <p>11. Share Sit Plan at faculty mtg, PTA mtg, and on website</p> <p>12. Administer DRP to all students, analyze results and plan for interventions</p> <p>13. Meet with SIT (review SIT, review SIT provide feedback, discuss monitoring process)</p> <p>14. Continue to provide all Connected Math Books in Spanish as needed.</p> <p>15. Provide Critical Thinking and Accommodation resource guides to new teachers.</p>	<p>9. Principal/faculty members</p> <p>10. Administrators /teachers</p> <p>11. Principal/SIT teacher chair/webmaster</p> <p>12. Literacy Team</p> <p>13. SIT team</p> <p>14. Principal/Math Teacher Leader</p> <p>15. Principal</p>	<p>13. None</p> <p>14. Donation</p> <p>15. Budget</p>	
	<p>Assessment:</p> <ul style="list-style-type: none"> • WMS Reading Practice Assessments(data/formative assessment) • DRP results • Instructional Data Teams 			<p>Results:</p>
<p>Phase 2</p> <p>Dates:</p> <p>1. Nov/Jan</p> <p>2. 11/17-</p>	<p>Action:</p> <p>1. Conduct PLP's: (TEPL Turn-key on Differentiation)</p> <p>2. Parent Classroom Visitations</p>	<p>Responsible Person:</p> <p>1. Principal/Turnkey</p>	<p>1. None</p> <p>2. None</p>	<p>Status:</p> <p><input type="checkbox"/> Accomplished</p> <p><input type="checkbox"/> Partially accomplished</p> <p><input type="checkbox"/> Not accomplished</p> <p><input type="checkbox"/> Modified</p>

<p>11/18 3. Nov – Feb.</p> <p>4. Nov – Feb. 5. 10/14 6. 11/2</p>	<p>(Demonstrate 2 instructional strategies for parents) 3. Administer 4 WMS Reading Practice Assessment/Analyze data/confer students 4. SIT meets to review, monitor and complete “Status and Results” Phase 1 and “ongoing” of SIT 5. Present SIT Plan to GDDT 6. Full Day PLP on collaborative process – “Tuning Protocol”</p>	<p>Team</p> <p>2. Faculty</p> <p>3. Advisor Base Teachers/Literacy Comm/ Data Team</p> <p>4. SIT Co-Chairs 5. Admin/Sit Chair/Data Team 6. Tuning Protocol Turnkey team</p>	<p>3. None 4. None 5. None 6. Growth Development \$</p>	
	<p>Assessment:</p> <ul style="list-style-type: none"> • WMS Reading Practice Assessments (data/formative assess) • SIT Minutes • Data Walls 			<p>Results:</p>
<p>Phase 3 Dates: 1. March 2. 5/4</p>	<p>Action:</p> <p>1. Administer CMTs to all students. 2. Grade level teams, support staff and essentials’ staff meet with Principal to present grade level progress relative to SIT.</p> <p>3. Share summary of SIT progress at PTA</p>	<p>Responsible Person:</p> <p>1. Faculty 2. Grade Level Teachers</p> <p>3. Principal/PTA</p>	<p>1. None 2. sub-coverage 3. None 4. Refreshments</p>	<p>Status:</p> <p><input type="checkbox"/> Accomplished <input type="checkbox"/> Partially accomplished <input type="checkbox"/> Not accomplished <input type="checkbox"/> Modified</p>

<p>3. May</p> <p>4. 5/12</p> <p>5. March 3.</p>	<p>mtg</p> <p>4. SIT meets to review, monitor and complete “Status and Results” Phase 2, 3 and “ongoing” of SIT</p> <p>5. TEPL Turnkey training on differetiation</p>	<p>4. SIT Co-chair</p> <p>5. Turnkey team</p>		
<p>Assessment:</p> <ul style="list-style-type: none"> • Student Work (Rubric Scores) • Data Walls • Team Minutes • Teacher end of year PGPs 				<p>Results:</p>