

**Strategic Improvement Team Action Plan**

**1. GPS STRATEGIC DIRECTION AND GOAL**

<p><b>School Improvement Team Goal #</b> <u>  2  </u></p>	<p><b>Which GPS Strategic Direction is addressed?</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> I. Improve Learning: Accelerate growth and close gaps for each student.</li> <li><input type="checkbox"/> II. Improve Teaching and Instruction: Transform classroom practices.</li> <li><input type="checkbox"/> III. Improve alignment of adults and resource management: Align resources with instructional priorities.</li> </ul>
<p><b>Statement of SMART Goal:</b></p> <p>80% of all students will achieve a Level 3 (Excellent) on four of the five criteria on the WMS “CLASS” Rubric by 2013.</p>	
<p><b>Instructional Strategy/Strategies to achieve the SMART Goals and Objectives:</b></p> <ul style="list-style-type: none"> <li>1. Consistent school-wide application of “CLASS” Rubric</li> <li>2. Student conferencing regarding CLASS Rubric as it relates to personal behavior – when students are referred for disciplinary infractions</li> </ul>	

**2. STANDARDS AND OBJECTIVES**

<p><b>What national, state or local standards will be applied to measure goal?</b></p> <p><i>CLASS rubric</i>  <i>Formal/Informal Teacher Observations</i>  <i>CT Common Core of Teaching Standards</i>  <i>Students’ progress on self-selected SEL goals</i></p>	<p><b>What SMART objectives are anticipated?</b></p> <ul style="list-style-type: none"> <li>1. 80% of 6<sup>th</sup> grade students will define and give examples of the five criteria on the “CLASS” Rubric by May 2010.  80% of 7<sup>th</sup> and 8<sup>th</sup> grade students will score a 3 or higher (out of 5) on the CLASS Rubric Application Assessment by May 2010.</li> <li>2. 100% of students will write a personal SEL goal by using the “CLASS” Rubric in relation to the SIP by October 31, 2009.</li> <li>3. Students will utilize rubric and worksheet to reflect on personal behavior during 100% of required disciplinary conferences with Administrators, teachers, and PPS staff.</li> <li>4. Decrease the number of suspensions in 09-10 by 10%.</li> </ul>
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	5. 25% of students targeted for excessive absences will demonstrate improved attendance.
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**3. COMMUNICATION PLAN**

*How and when will the SIT Action Plan and progress toward goal be communicated to key stakeholders?*

**Strategic Improvement Team Action Plan and progress toward goal must be communicated to key stakeholders throughout the course of the year. Members of the team are responsible for having the plan posted on the school’s website, and the SIT plan and process should be shared with the school and parent community at meetings, including Open House, and through bulletins, newsletters, and/or the school website.**

**Staff: June 23rd PLP—Establish goals/objectives/instructional strategies.**

**Ongoing: Faculty Meetings: 5 minute progress overview at each faculty meeting.**

**Ongoing: Staff Notes: Section dedicated to SIT.**

**Ongoing: Align SIT goals and objectives to TEPL’s goals and objectives.**

**Ongoing: Data Walls Team Mtgs**

**Students: September assembly to share SIT goals, objs. instructional strategies for Academic and SEL SIT Plans.**

**October: Students set personal goals related to SIT during Advisor Base.**

**October: Guidance counselors review 2009 CMT scores with all students.**

**January: Students review/revise personal goals related to SIT during Advisor Base.**

**June: Feedback on personal goals related to SIT during Advisor Base.**

**Ongoing: Classroom data walls created with students.**

**Parents:**

**October: Presentation of SIT goals at PTA meeting.**

**October: Post SIT goals on-line for parents to view.**

**November: American Education Week Parent Visitations to observe SIT goals implemented in classrooms.**

**May: Review progress on SIT Goals at PTA meeting.**

**District Office: November: Present SIT to GDDT**

**Ongoing: Present SIT progress at walkthroughs, site visits, etc.**

**4. TIMELINE, ACTIONS PLANS, RESOURCES, AND OUTCOMES**

TIMELINE	ACTION PLANS		RESOURCES	OUTCOMES
<p><b>On-going Instructional Strategies</b></p>	<p><b>Action:</b></p> <ol style="list-style-type: none"> <li>1. Include prof. learning, in faculty meetings, to support SIT goals.</li> <li>2. Monitor the implementation of the SIT instructional strategies, in classrooms, two days per week (feedback will be provided to staff by administration).</li> <li>3. Conduct weekly grade level meetings to review behavioral assessment data.</li> <li>4. Expand data assessment during Leadership team meetings.</li> <li>5. “Red Flag” students in need of intervention at weekly grade level team and PPS meetings.</li> <li>6. Conduct peer observations.</li> <li>7. Faculty Readings to support RTI and Differentiation initiatives.</li> <li>8. PPS staff meets collaboratively 1x weekly using “Tuning Protocol” to assess SEL development of students</li> <li>9. Consistently use CLASS rubric in relation to positive/negative student behaviors.</li> <li>10. Run Advisory Program.</li> <li>11. Provide feedback from Behavioral consultant and teacher observations.</li> <li>12. Utilize behavioral reflection sheet during post-disciplinary conferences.</li> <li>13. Enlist parent support in utilization of CLASS rubric.</li> <li>14. Maintain use of in-school suspension room.</li> <li>15. Meet daily to hold</li> </ol>	<p><b>Responsible Person:</b></p> <ol style="list-style-type: none"> <li>1. Grade level leaders/Principal</li> <li>2. Principal/Asst Principal</li> <li>3. Reading Spec./Media spec. and Teachers</li> <li>4. Grade level leaders/Administrators/Reading Specialists</li> <li>5. Entire Faculty/Parents</li> <li>6. Entire Faculty</li> <li>7. Entire Faculty</li> <li>8. Entire Faculty</li> <li>9. Entire Faculty</li> <li>10. Entire Faculty</li> <li>11. Behavioral consultant/Faculty/Principal</li> <li>12. PPS staff</li> <li>13. Faculty/Parents</li> <li>14. Administration/Faculty</li> <li>15. Administration</li> <li>16. Faculty</li> <li>17. PPS staff</li> <li>18. Admin/Staff</li> <li>19. Admin/KIC counselor</li> <li>20. Admin/faculty</li> <li>21. Webmaster/faculty</li> <li>22. Faculty</li> </ol>	<ol style="list-style-type: none"> <li>1. Summer growth/dev. Funds to train turnkey team for “Tuning Protocol”.</li> <li>2. None</li> <li>3. None</li> <li>4. None</li> <li>5. None</li> <li>6. None</li> <li>7. Purchase Books.</li> <li>8. None</li> <li>9. None</li> <li>10. Summer funding for SEL committee members.</li> <li>11. Consultant fee.</li> <li>12. None</li> <li>13. None</li> <li>14. None</li> <li>15. None</li> <li>16. None</li> <li>17. None</li> <li>18. None</li> <li>19. None due to KIC</li> <li>20. WMS “Good News” postcards</li> <li>21. None</li> <li>22. Schedule C funds</li> </ol>	<p><b>Status:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Accomplished</li> <li><input type="checkbox"/> Partially accomplished</li> <li><input type="checkbox"/> Not accomplished</li> <li><input type="checkbox"/> Modified</li> </ul>

	<p>administrative conferences regarding student behavior.</p> <p>16. Incorporate CLASS rubric into participation grade in all classes.</p> <p>17. Maintain peer mediation and peer mentor programs.</p> <p>18. Continue to utilize Parentlink communication system.</p> <p>19. Maintain Saturday detention program.</p> <p>20. Schedule weekly Parent communication days in teams' schedules.</p> <p>21. Maintain WMS webpage</p> <p>22. Expand Extra curricular offerings</p>			
	<p><b>Assessment:</b></p> <p>Behavior Reflection Sheets</p> <p>Student generated SEL Goal Minutes from weekly team meetings.</p> <p>Detention and suspension rates.</p> <p>PPS Action Plans</p>			<p><b>Results:</b></p>
<p><b>Phase 1</b></p> <p>1. July/Aug.</p> <p>2. Aug. faculty meeting</p> <p>3. Sept.</p> <p>4. Oct.</p>	<p><b>Action:</b></p> <p>1. Run summer supplemental transition program. SEL Committee meets to review Advisory Program. Consultant training provided for new teachers. Training in CLASS rubric for new teachers.</p> <p>Revise student behavioral referral form.</p> <p>2. Review club participation,</p>	<p><b>Responsible Person:</b></p> <p>1. Faculty/Admin</p> <p>2. Administration/ Faculty</p> <p>3. Faculty</p> <p>4. Administrator/ PPS staff</p> <p>5. Principal/Camfel Consultants</p> <p>6. Faculty</p> <p>7. SIT/Faculty</p> <p>8. Faculty</p>	<p><b>1. Budget:</b></p> <p>Teacher payment/ consultant fees</p> <p>2. None</p> <p>3. None</p> <p>4. None</p> <p>5. Consultant fees</p> <p>6. PTA/Student Activities Fund</p> <p>7. None</p>	<p><b>Status:</b></p> <p><input type="checkbox"/> Accomplished</p> <p><input type="checkbox"/> Partially accomplished</p> <p><input type="checkbox"/> Not accomplished</p> <p><input type="checkbox"/> Modified</p>

<p>5. Oct. 6. Nov. 7. Oct. 8. Oct.</p>	<p>suspension, and tardies data. 3. Teach students CLASS rubric. 4. Require that one SEL goal be included in each PPS staff member's PGP. 5. SEL "Trust Me" assembly. 6. Festival of Learning. 7. Spirit Week. 8. Students complete individual SIT goal for SEL related to CLASS rubric. 9. Internet Safety Assembly.</p> <p>Assessment:</p> <p>PPS PGP end of year reports. Student SEL goals. Assemblies.</p>	<p>9. Principal/GPD Youth Officer</p>	<p>8. None 9. None</p>	<p>Results:</p>
<p>Phase 2 1. Nov. 2. Nov. 3. Nov. 4. Jan. 5. Jan 6. Feb. 7. Jan. 8. Jan. 9. Feb. 10. Feb.</p>	<p>Action:</p> <p>1. Mix-it-up Day. 2. American Visitation Week. 3. Student reflection on progress of personal SEL goal. 4. SIT meets to review, monitor, and complete "status and results" of Phase 1 and ongoing phase of SIP. 5. Grade level WOWFests. 6. Black History Month activities in Advisor Base. 7. Black History Month assembly. 8. ADL Diversity/Bullying Assembly. 9. CMT Kick-Off Dance 10. CMT goody bags</p>	<p>Responsible Person:</p> <p>1. Diversity Committee 2. Faculty 3. Faculty 4. SIT co-chairs 5. Faculty 6. Faculty 7. PTA 8. Principal 9. Student Council/PTA 10. PTA/Faculty</p>	<p>1. Student Activities 2. None 3. None 4. None 5. School supplies/Student Activities Fund 6. School supplies 7. PTA 8. Presenters fees 9. St. Activities Funds 10. PTA funds</p>	<p>Status:</p> <p><input type="checkbox"/> Accomplished <input type="checkbox"/> Partially accomplished <input type="checkbox"/> Not accomplished <input type="checkbox"/> Modified</p>

	<b>Assessment:</b>  <b>Student Participation.</b> <b>Disciplinary rates.</b> <b>Parent Participation.</b> <b>Student Reflection.</b> <b>Assemblies.</b>			<b>Results:</b>
<b>Phase 3</b> <b>1. March</b> <b>2. April</b> <b>3. April</b>  <b>4. May</b> <b>5. May</b> <b>6. May</b>  <b>7. June</b> <b>8. June</b>	<b>Action:</b> <b>1. 5<sup>th</sup> grade parent orientation.</b> <b>2. International Night</b> <b>3. Grade level teams, support staff and essentials' staff meet with Principal to present grade level progress relative to SIT (implementation rubric used to assess progress).</b> <b>4. Share SIT summary at PTA mtg.</b> <b>5. SIT meets to review, monitor and complete "Status and Results" Phase 2, 3 and "ongoing" of SIT</b> <b>6. Incoming 6<sup>th</sup> grade student orientation.</b> <b>7. Analyze extracurricular attendance/disciplinary data.</b> <b>8. Grade level awards and/or promotion ceremonies.</b>	<b>Responsible Person:</b> <b>1. 6<sup>th</sup> grade team</b> <b>2. Diversity Committee</b> <b>3. LFs</b> <b>4. Principal</b> <b>5. SIT co-chairs</b> <b>6. 6<sup>th</sup> grade team</b> <b>7. Admin/SIT co-chairs</b> <b>8. LFs</b>	<b>1. Refreshments</b> <b>2. Presenters Fees/PTA</b> <b>3. None</b> <b>4. None</b> <b>5. Refreshments</b> <b>6. Student Activities Fund</b> <b>7. None</b> <b>8. School Supplies</b>	<b>Status:</b> <input type="checkbox"/> Accomplished <input type="checkbox"/> Partially accomplished <input type="checkbox"/> Not accomplished <input type="checkbox"/> Modified
	<b>Assessment:</b>  <b>5<sup>th</sup> grade parent orientation participation.</b> <b>Attendance at International Night.</b> <b>Extracurricular/disciplinary data.</b>			<b>Results:</b>

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