

Greenwich Public Schools Residency Verification

Prior to registering a child in a Greenwich public school, parents are required to provide proof of residency in the Town of Greenwich. Residency verification is required for students new to the public school system including all students entering Kindergarten. Acceptable proof of residency includes photo identification (driver's license or passport), a document establishing ownership or rental (tax bill, mortgage statement, deed, or lease/rental agreement signed by the landlord), and two utility bills (cable television, water, electric, gas or oil). All documents must be in the same name to the same address. If this documentation is not available and the parent is a resident of the Town of Greenwich, the residency verification office (Kim Guaragna 625-7421 or Marcia Tartaglia 625-7413) will assist the parent in establishing residency. Once residency is established, the parent completes the registration process at their neighborhood or magnet school.

Residency Verification Fast Facts

WHY: Connecticut General Statute and Board of Education Policy requires students who are enrolled in the Greenwich Public Schools to be residents of the Town of Greenwich

WHO: Parents or guardians of students new to the public school system including all students entering Kindergarten

WHERE: Greenwich Board of Education, 290 Greenwich Avenue (Havemeyer Building)

WHEN: residency verification office hours are from 8:30 am to 3:30 pm Monday through Friday

WHAT TO BRING: 1) photo identification (driver's license or passport), 2) a document establishing ownership or rental (tax bill, mortgage statement, deed, or lease/rental agreement signed by the landlord), and 3) two utility bills (cable television, water, electric, gas or oil)

WHO TO CALL IF YOU HAVE A QUESTION: Kim Guaragna 625-7421 or Marcia Tartaglia 625-7413

Residency Verification will be available for parents of Kindergarten students at neighborhood elementary schools on the following dates:

	8:30 to 11:15 am	12:45 pm to 3:30 pm
Tuesday, March 31st	Riverside	North Mianus
Wednesday, April 1st	Hamilton Avenue	International School at Dundee & Cos Cob
Thursday, April 2nd	Parkway	Julian Curtiss & Old Greenwich
Friday, April 3rd	New Lebanon	North Street

Glenville School residency verification will be at the Havemeyer Building only