

GREENWICH PUBLIC SCHOOLS
Greenwich, CT

New Lebanon School
FACILITY UTILIZATION UPDATE FOR 2014-2015 SCHOOL YEAR
February 19, 2014

New Lebanon School's (NLS) Kindergarten will be held at the Byram Archibald Neighborhood Center (BANC) for at least the 2014-2015 school year. NLS Kindergarten students will begin each school day at BANC for their academic classes, and will then take a school bus to NLS for the second half of their day for lunch, recess and specials (FLES, art, music, physical education, and media).

This solution:

- ensures that current NLS Kindergarten-4th Grade students maintain their elementary school experience at the New Lebanon School facility,
- frees up three classrooms to address the projected enrollment needs for Grade 1-5 in 2014-2015, and
- creates a safe and appropriate learning environment for our incoming Kindergarten students, while maintaining a connection to the New Lebanon School facility.

The District would like to acknowledge BANC's Board of Trustees for their cooperation and support in securing this location for our students.

NLS has 14 classrooms and the projected enrollment for 2014-2015 will require 16 classrooms. After nine years of declining enrollment, New Lebanon School has experienced increasing enrollment since 2010 – 2011. NLS is projected to continue this increasing trend through at least 2015-2016, at which point it is expected to stabilize. Based on expected enrollment of 276 students for the next school year, three classes of Kindergarten will be held at BANC in 2014-2015. This will provide adequate space for the 12 sections projected for grades 1-5 at NLS in 2014-2015, leaving two classrooms available for instruction in the Advanced Learning Program (ALP), Special Education (SpEd), English Language Learning (ELL), and Reading.

District and school administrators explored multiple options. We have arrived at the most viable solution for providing for the educational needs of all K-5 NLS students and maintaining class size guidelines, in a fiscally responsible manner.

SHORT AND LONG TERM NEW LEBANON SCHOOL FACILITY PLANS

A number of steps have been taken to address the facility utilization needs for NLS in both the short and long term:

2013-2014 School Year:

- The K-5 enrollment this year filled all 14 available classrooms at NLS. Based on class size guidelines, enrollment in two grades -- 1st and 3rd – warranted two additional sections. As a short-term solution, two instructional aides were provided at each grade level to create more favorable ratios of teachers to students.
- The Board of Education approved a Pre-Feasibility Study (\$25,000), which is nearly completed, and will be presented in March 2014. This study will provide a square footage analysis as well as offer local and state benchmarks for high quality school facilities.
- The Board of Education approved \$100,000 in the 2014-2015 Capital Plan for a Feasibility Study to be conducted in the Summer of 2014. This study will provide a deeper facility analysis and begin to develop options for addressing facility needs.
- District administration developed a short-term solution-- Kindergarten at BANC-- to address 2014-2015 facility needs.

2014-2015 School Year:

- Kindergarten students are located BANC, freeing up three classrooms at NLS

- Feasibility study will be conducted for long-term building project
- Pending Board of Education approval, the District will implement viable solutions to meet facility needs for 2015-2016.

2014-2015 NEW LEBANON SCHOOL KINDERGARTEN AT BANC

District and school administration have worked together to create a safe and appropriate educational setting for NLS Kindergarteners in the 2014-2015 school year. The following information provides an overview of a number of considerations and solutions that have been developed for implementing this plan. It is not intended to be an exhaustive list.

School Day Schedule (Note: This schedule is similar to the current K schedule at NLS):	
Breakfast Program	will be provided at BANC
Morning	the school day will begin at 8:15, with academic classes running until 12:15
Transportation (mid-day)	students will be transported by school bus from BANC to NLS daily from 12:20 - 12:30p.m.
Recess	will be held at NLS from 12:40 - 1:00 p.m.
Lunch	will be held at NLS from 1:00 - 1:30 p.m.
Specials	will be held at NLS (FLES, art, music, physical education, and media)
After School	students will be dismissed from NLS, following standard practices
Other Considerations:	
Student Need Supports/Accommodations:	certified staff and support staff will deliver instructional and support services as needed at the BANC facility (SpEd, ELL, Reading, mental health services, etc.)
Administrator Oversight	NLS Principal and Assistant Principal will schedule regular visits to the BANC site. A Lead Teacher at BANC will be responsible for communications and operational coordination.
Nursing	NLS Nurse will cover nursing needs at BANC
Clerical Support:	will be provided while students are at the BANC facility, providing clerical support and monitoring visitors to the building
Custodial Services	will be provided
Materials and Resources	will be moved from NLS to BANC
Phones & Technology	(phones, computers, smart boards, copier, etc.) all telephone and technology needs will be accommodated and comparable to those in the current Kindergarten classrooms.
Security	BANC has security cameras, locked doors and buzz-in system similar to NLS

“The Byram Archibald Neighborhood Center (BANC) is a community resource that serves Byram and the western section of Greenwich CT. Its purpose is to provide a safe and structured environment to the young people of Greenwich. Through its various programs, including after-school, summer camps and sports teams, BANC offers a safe haven to do homework, learn social skills and be part of a team.

The BANC center was donated to the Byram community in 1977 by Marie Athlie Archibald. Built in 1920, the center has served as a candy factory and a Masonic temple until being renovated in 1981 into its current neighborhood center form. Several renovations have taken place since and the BANC center is a real community center that serves hundreds of local children.”

<http://www.bancgreenwich.org/>

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Contact: Kim Eves, Director of Communications
 Greenwich Public Schools
 203-625-7415 or kim_eves@greenwich.k12.ct.us
www.greenwickschools.org