

## WORK SESSION OF THE GREENWICH BOARD OF EDUCATION

**DATE:** April 12, 2007, 7:00 p.m.

**PLACE:** Havemeyer Building

**PRESENT:**

**Board:** Mrs. Colleen Giambo, Chairman  
Mrs. Leslie Moriarty, Vice Chairman  
Mr. Steven B. Anderson  
Dr. Susan Ellis  
Ms. Virginia L. Gwynn  
Mr. William G. Kelly

**Absent:** Mr. Michael Bodson  
Mrs. Nancy Weissler

**Administration:**

Dr. Betty J. Sternberg, Superintendent of Schools  
Mrs. Kathleen Greider, Deputy Superintendent  
Mr. John Curtin, Asst. Superintendent  
Dr. Susan Wallerstein, Asst. Supt., Business Operations  
Ms. Mary P. Forde, Director, Pupil Personnel Services  
Ms. Kim Eves, Director, Communications  
Dr. Ellen Flanagan, Director, Human Resources

**Other:** Mrs. Janice Richards, Mrs. Julie Faryniarz, Mrs. Gerri Fleming, Mrs. Betsy Benenson, PTA Council; Mrs. Marianna Cohen, Mrs. Angelique Bell, Mrs. Anna Saras, Parkway School; Mr. Tom Conelias, RTM; Mrs. Laura Erickson, Riverside School; Mr. Andy Shaw, Greenwich Time, and Mr. Ken Borsuk, Greenwich Post.

An attendance list is on file in the Superintendent's Office.

The meeting was called to order by Mrs. Giambo, Chairman at 7:00 p.m.

**MOTION:** It was moved by Mr. Anderson and seconded by Mrs. Moriarty to approve a Revised Agenda for this meeting.

**VOTE:** 6 in favor, none opposed                      **MOTION CARRIED**

## **1. Announcement on New Principals**

Dr. Sternberg announced that Ms. Kimberly Beck has been hired to be the Principal at Cos Cob School and that Ms. Elisabeth Burfeind has agreed to remain as the Principal of North Street School for another year.

## **2. Follow-Up to Superintendent's Report of March 29, 2007**

Dr. Sternberg provided more information about several Freedom of Information requests received by the Board of Education, including the time and cost to comply.

## **3. Monitoring Reports:**

### **a. E-003-Academic Mastery Whole Student Development-K-12 Writing**

Mr. John Curtin, Ms. Marie Jordan-Whitney and Mr. Larry Sullivan presented the monitoring report for student achievement in K-12 writing. The discussion included the trends of boys underperforming girls, the focus on professional development in writing and differentiation, and the middle school writing portfolio approach which is in its second year as a pilot program at CMS. Two students, Jordana Cepelewicz and Margaret Lu, shared their experiences developing their writing portfolios with the Board. The Board had questions about high school programs to support underperforming students, support for science and math teachers in implementing their writing objectives, the rollout of the middle school writing portfolio program and instructional time.

### **b. E-040-Effective Learning Environment**

Mrs. Greider presented this monitoring report. She discussed the status of the elementary report card project, leadership development for administrators. Future monitoring reports will include a discussion about school security information. Proposals for changes to the policy will be discussed with the Policy Governance Committee.

### **c. E-060-Administrative Code of Ethics**

Dr. Flanagan presented this monitoring report. She reported progress on all initiatives, with one exception. The Code of Conduct for certain union employees requires the involvement of the Town human resources department resulting in an implementation delay.

**d. L-001-Legal Requirements**

Dr. Wallerstein presented this monitoring report. It was identified that the Board needs to place an item on its agenda to discuss the results of the trial period for Budget Transfer approval process. The Policy Governance Committee was asked to identify the best way to report information on legal actions to the Board.

**4. Discussion of Facility Utilization Guidelines**

Dr. Wallerstein presented the revised analysis of facility utilization, identifying the policy issues that need to be evaluated by the Board. The assumptions and method of calculation were discussed. The parameters for utilization will be further discussed during the April 26 BOE meeting with the objective of providing guidance on the use of this data by the RISE task force.

**5. Action on Acceptance of a Cash Donation from the Chickahominy Reunion Association**

MOTION: It was moved by Mr. Kelly and seconded by Mr. Anderson to accept a cash donation from the Chickahominy Reunion Association

VOTE: 6 in favor, none opposed MOTION CARRIED

**6. Agenda Planning**

There was a discussion about additional items to be added to the Board's Agenda Plan.

**7. Executive Session**

MOTION: At 9:02 p.m., it was moved by Mrs. Gwynn and seconded by Mr. Anderson to go into Executive Session to discuss personnel matters.

VOTE: 6 in favor, none opposed MOTION CARRIED

Upon motion duly made and seconded, the Executive Session was returned to regular session at 9:24 p.m.

Upon motion duly made and seconded, the meeting adjourned at 9:27 p.m.

Respectfully submitted,

Mrs. Leslie B. Moriarty  
Vice Chairman