

Minutes of the Building Committee  
GHS Music Instructional Space and Auditorium Project

Date: June 5, 2012

Location: Staff Development Room, Havemeyer Building

Attendees: Committee Voting Members – Bob Brady, Leslie Cooper, Aris Crist, Adriana Ospina, Joe Ross, Leslie Tarkington, Sandy Waters, Jackie Welsh.

Ex-Officio – Bob Kavee, Roger Lulow, Leslie Moriarty.

Other – Federico DelPriore from Perkins & Will; Jeff Spector, John Frangione, Ben Branyan from the BOE; Lisa Beth Savitz from PTA Council; and Genny Krob.

Joe Ross, Chairman, called the meeting to order at 7:30 am.

**Building Permit Update:** Federico gave an update of building permit process. There was concern expressed about communication issues between Jackie Welsh, Federico, and Peter Robinson at the Building Department. Building Department review should be complete by June 19, 2012. Permit is not necessary before going to bid, however it is important to have changes in scope beforehand.

**MEP Design:** Federico gave an update about the MEP design, designed as an addendum deduct alternate. There was a discussion about how to integrate commissioning people into the process, in order to avoid increasing design costs.

**Update on FFE:** Leslie Cooper gave an update on meetings held to consider what furniture can be reused, District standards, chair and furniture specifications, etc. There was a discussion about what conditions BSF requires in the specification process.

The specifications for the orchestra shell were originally in the base bid and are now in FFE for cost savings. The base bid includes electrical, rigging, and heavy structure. Both must be coordinated.

John Frangione gave an update on general lighting decisions.

The BC requires a security plan which coordinates the design and location of security conduits and security devices. It should include not only cameras, but also door systems including swipe cards; locked doors into the school itself; the hardware schedule.

The BC needs a plan for how “communication” cameras for filming productions should be installed. Jeff Spector will follow up with the TV department.

Funding for some smart boards and projectors and display cabinets for artwork in the atrium are not included in the project costs. A number of items in the project cost could be purchased later if not donated.

Computers are needed for the new electronic music lab because the art department will use existing computers for computer graphics instruction. It is not clear where in the specifications these computers are listed.

Add alternates for the main auditorium speakers should not sacrifice function and full integration. The specs should include the infrastructure for everything in FFE.

Video feed conduit should be installed to the gym and the Student Center.

There was a discussion about the location and control of the TV monitor outside the auditorium.

Federico requested clarification about procurement, which should be included in the specs. Ben Branyan will verify BSF requirements, which will affect method of procurement.

Depth of shelving in the prop room should be 36", not 24", and should be specified correctly on the equipment list.

**Drainage:** Joe gave an update on drainage.

**EPA Remediation:** Joe gave an update on the EPA remediation plan.

**Vo-tec space:** Ben Branyan gave an update on funding the redesign of the vocational tech space.

MOTION: Bob Brady moved, Adriana Ospina seconded, the release of \$237k of MISA funds from the BET for construction of the vo-tec space.

VOTE: 7-0

MOTION APPROVED

**BSF Funding:** Joe noted that EPA input is required and anticipates that submission before the end of June is still possible. Drawings must clarify what is being submitted for BSF reimbursement and what isn't. Federico will follow up.

It was agreed that it should be a "team" effort between the BOE staff and the architect the BSF submission process .

The architect needs to document the invoices totaling \$30k for renderings before the BC will authorize payment.

MOTION: Bob Brady moved, Leslie Cooper seconded, the approval of the May 15, 2012 meeting minutes.

VOTE: 7-0

MOTION APPROVED

The next regular meeting is scheduled for Tuesday, June 19, 2012 at 7:30 a.m. in the Staff Development Room at the Havemeyer Building. The BC will spend its next meeting going through the bid documents and specifications.

MOTION: Sandy Waters moved, Adriana Ospina seconded, adjournment of meeting at 9:50 am.

Respectfully submitted,

Sandy Waters  
Clerk

Joe Ross  
Chairman