

Minutes of the Building Committee
For the GHS Music Instructional Space and Auditorium Project

Date: September 4, 2008

Location: Havemeyer Building Board Room

Attendees: Committee Voting Members – Aris Crist, Robert Brady, Leslie Cooper, William Kelly, Genny Krob, Leslie Moriarty, Frank Napolitano, Joe Ross

Ex-Officio Members – Joan Caldwell (on behalf of Peter Tesei), Robert Kavee, Richard Maitland, Sue Wallerstein

Other Attendees – Jeff Spector

The meeting convened at 4:10 p.m. in the Board Room at the Havemeyer Building.

The Committee Chair confirmed the schedule for the Construction Manager interviews for September 10, 2008 at 4 p.m. in the Havemeyer Board Room. It was discussed that William Kelly will follow-up with the attorney assigned to assist this Committee regarding the status of the draft Construction Manager contract.

The Committee discussed the process for evaluating the Architect proposals. While the RFP indicated the broad areas to be considered in the evaluation of the proposals, the Committee identified specific issues that would be included within those areas; a review of submitted concept; cost implications of proposed solution; interest in a complicated job; reference checks; performing arts experience; experience with auditoriums of the same size; relationship with theater consultant; specific understanding of the unique challenges of this project. The Committee discussed the impact of the State reimbursement guidelines on the Committee's selection process. The Committee discussed the concept designs of each proposal.

The Committee will meet on Friday, September 12, 2008 at 7:30 a.m. to further discuss the Architect proposals and determine next steps.

The meeting adjourned at 6:45 p.m.

Respectfully submitted,

Leslie Moriarty
Clerk