

**Greenwich Board of Education**  
**Minutes of the New Lebanon Building Committee Meeting**

**DATE:** Monday, December 14, 2015  
**LOCATION:** Havemeyer Board Room  
**TIME:** 8:45 am - 2:30 pm

**Committee Members Present:**

Stephen Walko - Chairman  
Bill Drake – Vice Chairman (BET)  
Patricia Baiardi Kantorski - Clerk  
Clare Kilgallen  
Brian Harris  
Peter Bernstein (BOE)  
Jake Allen  
Dean Goss

**Ex-Officio Members Present:**

Laura Erickson (BOE Chair)  
Drew Marzullo (Selectman)  
Will Schwartz (DPW)  
Nick Macri (P&Z)  
Absent: Tony Turner (RTM)

**Others Present:**

Ronald Matten (DOF-BOE)  
James Hricay (MDO-BOE)  
Barbara O’Neill (BOE)  
Eugene Watts (Purchasing)

1. Meeting was called to order by Mr. Walko at 8:45 am.
2. Mr. Walko discussed the Construction Manager (CM) interview process.
  - a. Nick Marci was nominated to ask each of the CM firms the initial questions after their presentation. Then the committee was invited to follow-up with any additional questions they had.
  - b. It was noted that each CM firm would have 15-20 minutes for their presentation, 15-20 minutes for Questions & Answers with a total of 45 minutes. Then the committee would deliberate for 15 minutes.
  - c. The order of the CM’s presentation, as drawn by lottery, is as follows: 1.) Gilbane Building Company, 2.) O & G Industries, Inc./ A. P. Construction Company, 3.) Downes Construction Company & 4.) Bismark Construction Company, Inc.

- d. It was relayed by Steve Walko that the Town Attorney John Wetmore approved that the CM could be interviewed today, voted on Wednesday and could sign a contract as soon as the project has Municipal Improvement by the Selectman and Planning & Zoning approval.
- e. Each of the four CM Firms gave their presentation, answered questions and the committee discussed their observations.
- f. Eugene Watts requested that the committee let him know which firm they choose as soon as the decision was made, so he could send out letters to each of the firms informing them of the committee's decision.

3. Approval of Meeting Minutes.

- a. Mr. Walko made the following amendments to the Meeting Minutes:

- 1.) 11/16/15 - page 2. #e. change to read 'difficult to move.....'

- 2.) 12/02/15 - 2.b. add the word approximate before 20 CM's

- 3.) 12/02/15 - 3.a. change to 'proceed with Timeline.'

**b.** A motion was made by Dean Goss and seconded by Brian Harris to approve the Meeting Minutes as amended for November 16, 2015, November 18, 2015 & December 2, 2015. The motion was approved unanimously with a vote of 8-0-0.

4. Mr. Walko directed the committee to complete their Due Diligence by Wednesday, December 16, 2015.

5. The meeting was adjourned by Mr. Walko at 2:30 pm.