A. Activities

The NLBC’s meeting schedule, agenda and meeting minutes can be found on the Greenwich Public Schools website (www.greenwichschool.org) and linked HERE. The NLBC generally meets weekly at 8 am on Wednesdays with every third meeting held in the evening at 7 pm.

1. Architectural Services
   The contract with the chosen firm Tai Soo Kim Partners (“TSKP”) was executed. TSKP presented three options to the Building Committee in a public forum on November 11, 2015. The NLBC voted at its meeting on 11/18/15 by a vote of 7-0-1 to move Option 1 forward.
   b. The NLBC presented Option 1 to the Board of Education on 12/3/16. The BOE voted 7-1-0 to refer the preliminary design concept Option 1 to the BOS for Municipal Improvement. The Town received a legal opinion from Town Attorney Wayne Fox that the location of Option 1 was sufficiently different from the location of the already pending MI request (Revised Scheme D) that Option 1 should be referred to the BOS for MI referral.
   c. Several building committee members attended a special meeting of the Board of Selectmen on December 8, 2015. Three architects from TSKP were also in attendance to present the options to the BOS and to answer questions.
   d. The BOE transmitted a formal request to the BOS on 12/9/16 to consider the referral of the preliminary design concept as presented in Option 1 for MI. The Board of Selectman held a special meeting on 12/16/15 and voted 0-3 to refer. The referral was denied. Following the vote, a discussion was held to give guidance to the architect.

2. Construction Management Services
   a. The NLBC received four responses to the RFP for construction management services.
   b. The NLBC Contract Subcommittee met on 12/7/15 to review a list of questions to be addressed in the interview process. These questions were subsequently distributed to NLBC members.
   c. Interviews with the four firms were held on Monday, December 14, 2015. Prior to the interviews, the NLBC received an opinion from John Wetmore of
the Law Office that a contract with the construction manager could not be executed until MI is approved by the P&Z Commission.

B. Financial (source: Munis report as of 12/16/2015)

<table>
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<tr>
<th>Description</th>
<th>Budget</th>
<th>Spent</th>
<th>Encumbered</th>
<th>Conditioned</th>
<th>Available</th>
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C. Next steps

The NLBC met on 12/16 in the evening and adopted a motion to direct TSKP to develop option(s), which may include a third option or a revision to an option(s) previously presented to the NLBC. Such option(s) shall confirm to the guidance given at the BOS meeting earlier on the same day: e.g., the campus of the new school should not exceed the campus area of Revised Scheme D plus the southernmost area of the current school location (where the media center and playground are located) as depicted in a drawing presented at the BOS meeting.

Respectfully submitted,
New Lebanon Building Committee
s/Stephen Walko, Chairman